



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
December 18, 2018, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Beth Ramp Sturgeon and Spencer Hanes
Others Present: Janet Guthrie, Ray Brady- Hydrologist, Amy Bush and John Merriss-Accountant -Doshier, Pickens and Francis

Members Absent: Elizabeth Light

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:30 p.m. on 12-18-18

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows;
. November 20, 2018

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively Incomplete applications, field and water quality lab activity report, activities related to District's Education program, status of unresolved protests to Salt Water Disposal Wells filed with the RRC, and rainfall information

(c) Authorize travel to the Texas Alliance of Groundwater Districts regular meeting, January 22, 2018, Austin, TX

(d) Authorize travel to the Texas Water Development Board Water for Texas January 23-25, 2018, Austin, TX

Action: Motioned by Marty Carr and seconded by Beth Ramp Sturgeon for the board to approve consent agenda items 3 (a-b-c-d)

Vote: 4-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(e) Approve the Financial Audit for Fiscal Year Ending September 30, 2018

Action: John Merris accountant from Doshier Pickens, & Francis, LLC presented to the board the highlights of the 2018 audit. John complimented the District on the completion of another perfect audit and attributed this effort of Carolyn Price who maintains the District's records. John pointed out the total net cash position as of the end of year 2018 was \$764,719.00. The district has 22 months of reserves. John noted on page 5 of the audit the designated funds for Capital acquisitions as well as Litigation settlements and the net change in fund balance is (\$71,430.00). John recommended the District be no lower than 4% contribution to the pension plan so as to protect the volatility of the market and the few numbers of employees.

Motioned by Marty Carr and seconded by Beth Ramp Sturgeon for the end of fiscal year 2018 financial audit as prepared by Doshier, Pickens and Francis, LLP and authorize payment of \$6,000.00.

Vote: 4-0

Elizabeth Light entered @ 5:42 pm

Jim Haley turned meeting over to Marty Carr @ 5:51 pm

Ray & Amy exit meeting @5:57 pm

Move to Agenda Item- (i) Closed Session

4 (f) Meet with Ray Brady to discuss and possible action on Status Report

FY 2019 STATUS REPORT: December 2018

WORK COMPLETED FY 2019

- 1.Task 1.a.3 Provided desired additions to water level measurement network
- 2.Task 1.c.- November meeting, on call assistance Nov & Dec
3. Attended Continuing Education

Payment Request 2019

Action: Motioned by Spencer Hanes and seconded by Beth Ramp Sturgeon for the board to approve Ray's Status Report and authorize payment of \$1,150.00

Vote: 4-0 In Favor

4(g) Review Financial Reports and Ratify Bills Paid for November 2018 and ratify amended September and October balance sheet reflecting EOY adjusting entries

Action: Motioned by Beth Ramp Sturgeon and seconded by Elizabeth Light to accept the financial reports and ratify the bills paid in November, 2018 and ratify the amended September and October 2018 balance sheets.

Vote: 4-0 In Favor

(h) Authorize travel to TWCA/TRWA Water Law Seminar January 10-11, 2019 Austin, TX

Action: Motioned by Spencer Hanes and seconded by Beth Ramp Sturgeon for the board to authorize travel of the General Manager and any available directors to attend the TWCA/TWRA Water Law Seminar January 10-11, 2019 Austin, TX

Vote:4-0

(i) Closed Session

(j)The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:

1.Discuss real property (551.072)

2. Personnel Matters (551.074)

Vice Chairman Marty Carr announced to the public that the Board of Directors would be going into closed session under the authority of the Government Code Chapter 551, Texas Open Meeting Act, the Vice Chairman declared the meeting will now be closed to the public for the purpose of-Deliberations Regarding Real Property Pursuant to Section 551.072 and personnel matters (551.074) of the Texas Government Code @ 5:58 pm on December 18, 2018.

Purpose: Deliberations regarding real property for which the District is or intends to be in negotiations with a third person. Deliberations regarding personnel issues for which a public hearing has not been requested by the public officer or employee

Jim Haley exited @ 6:23 pm

Vice Chairman Marty Carr announced this concludes the closed session of the Board of Directors of the Hemphill County Underground Water Conservation District on December 18, 2018 @ 7:07 pm.

Following the invite to the public to re-enter the meeting of the Board of Directors of the Hemphill County Underground Water Conservation District was announced to be open to the public on December 18 2018 @ 7:08 pm

Ray & Amy reentered the meeting @ 7:10 pm

4 (k)Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)

1. Discussion of real property

2. Personnel matters

2(a) Motion by Elizabeth Light and seconded by Beth Ramp Sturgeon for the board to approve the reimbursement cost of \$507.00 per month for the months of December 2018 thru February 2019 upon receipt of a paid invoice to Field Technician Kaycee Long

2 (b) Motioned by Spencer Hanes and seconded by Elizabeth Light to reclassify Jeff Hohertz contract as a temporary employee position with the district and his contract be brought back before the board in January to consider amending liability insurance requirements.

5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Next meeting date will be January 15, 2019 @ 5:30 pm.

6)Adjournment

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon to adjourn @ 7:36 p.m. on December 18, 2018

Vote:4-0 In Favor

Marty Carr, Vice President

Elizabeth Light, Secretary