



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
April 16, 2019, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance:
Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes and Beth Ramp Sturgeon
Others Present: Janet Guthrie and Laurie Ezzell -Editor -The Canadian Record

Members Absent: None

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:31 p.m. on 4-16-19

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows;
. March 4, 2019

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively Incomplete applications, field and water quality lab activity report, activities related to District's Education program, status of unresolved protests to Salt Water Disposal Wells filed with the RRC, rainfall information and quarterly drought report

(c) Authorize travel to the regular Texas Alliance of Groundwater District meeting June 4-5, 2019 Austin, TX

(d) Authorize travel to Texas Alliance of Groundwater District Public Funds Investment Act Training June 4, 2019, Austin, TX

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon for the board to approve consent agenda items 3 (a-d)

Vote: 5-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

4 (e) Meet with Ray Brady to discuss and possible action on Status Report

FY 2019 STATUS REPORT WORK COMPLETED FY2019

- 1.Task 1.a.1 Completed updating hydrographs with 2018-2019 water level measurements. Began updating water quantity charts, graphs, and map.
2. Task 1.a.2-Continued work rebuilding saturated thickness map
3. Task 1.c-Attend GMA 1 meeting
4. Attended continuing education, Hazardous materials operations (HAZWOPER)

NEXT PERIOD

1. Complete work on 2018-2019 water level analysis
2. Continue work on water quantity mapping
3. Continue updating saturated thickness map
4. Other tasks as requested

Action: Motioned by Marty Carr and seconded by Spencer Hanes for the board to approve Ray's Status Report.
Vote: 5-0 In Favor

4(f) Issue invitation for financial audit for fiscal year ended 9/30/2019

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light to authorize the General Manager to submit an invitation to conduct the financial audit for the Hemphill County UWCD Fiscal Year ending 9-30-19 to Doshier, Pickens, & Francis, LLC
Vote: 5-0

(g) Real Estate Committee Report

Action: Directors Marty Carr and Spence Hanes reported to the board that they had met with the Commissioner's Court on Monday, April 8, 2019. The court agreed to sell the property located on Exhibition Road for \$5,000.00. There were no other restrictions or provisions placed on the property from the Court. With the authorization of the water board, we can order the survey, and this will allow the County to prepare the Special Warranty Deed to transfer the property ownership.
No Action Taken

(h)Construction of new Building: (i) designation of a Construction Committee of the Board to oversee the construction project and make future recommendations to the Board; (ii) approve the terms of the proposed purchase of property from Hemphill County; (iii) select and engage the services of a professional land surveyor pursuant to the provisions of TEX. GOVT CODE§2254 based on the most highly qualified provider of those services for this project and proceed with the negotiation of a contract with that selected provider; (iv) select and engage the services of an architectural or other design professional pursuant to the provisions of TEX GOVT CODE §2254 based on the most highly qualified provider of those services for this project and proceed with the negotiation of a contract with that selected provider; and (v) discuss selection of construction procurement method pursuant to TEX. GOVT CODE §2269 in order to proceed with the appropriate RFP or RFQ in the selection process.

Action:

(i) Motioned by Beth Ramp Sturgeon and seconded by Spencer Hanes for the board to create a Construction Committee of two board members which will consist of Marty Carr and Spencer Hanes.
Vote 5-0 In Favor

(ii) Motion by Beth Ramp Sturgeon and seconded by Elizabeth Light to approve the terms of the proposed purchase of land from Hemphill County in the amount of \$5,000.00.

Vote: 5-0 In Favor

(iii) Motioned by Elizabeth Light and seconded by Marty Carr to authorize the general Manager to proceed with the engagement of services of the professional land surveyor GEOSPATIAL Data, Inc. to survey the property offered for sale from Hemphill County located on Exhibition Road.

Vote:4-1 In Favor -Spencer Hanes abstained -wife Lacey works @ GDI

(iv) Motioned by Elizabeth Light and seconded by Marty Carr authorized the Construction Committee to publish notice seeking the services of an architectural or other design professional pursuant to the provisions of TEX GOVT CODE §2254 based on the most highly qualified provider of those services for this project and task construction committee to review the received responses and make a recommendation to the full board.

Vote: 5-0

(v) Motioned by Elizabeth Light and seconded by Spencer Hanes to authorize the Construction Committee to consider the best procurement process for the district and bring back a recommendation to the board.

Vote: 5-0 In Favor

(i) 3 Year Extension on Lease Agreement Option:

Action: Motioned by Marty Carr and seconded by Spencer Hanes to authorize the general manager to approach the landlord with a request for a one-year extension on the lease at a negotiated rate not to exceed 5% increase and bring back the agreement for an extension at the next board meeting.

Vote:5-0 In Favor

(j) Financial Reports and Ratify Bills Paid for February 2019, March 2019 and Quarterly Investment Report

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon for the board to accept the financial reports, Quarterly Investment Report and ratify the bills paid in February and March 2019

Vote: 5-0 In Favor

(k) Closed Session

(l) The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:

I. Discussion of real property (551.072)

(m) Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)

I. Discussion of real property

Action: Did not go into closed session

5) Discussion Agenda

(1) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Next meeting date is set for May 21st @ 5:30 pm

6)Adjournment

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon to adjourn @ 5:58 p.m.

Vote:5-0 In Favor

Jim Haley, President

Elizabeth Light, Secretary