



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
November 12, 2019, @ 5:30 P.M  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes and Beth Ramp Sturgeon

Others Present: Janet Guthrie-General Manager, Ray Brady-Consultant and Paige Perry-4-H Ambassador - Hemphill County UWCD

Members Absent: None

**1) ESTABLISHMENT OF A QUORUM**

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:38 p.m. on 11-12-19

**2)Public Comment**

None

**3) Consent Agenda**

(a) Review and Approval of Minutes of Board Meeting held as follows  
October 15, 2019

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively Incomplete applications, field and water quality lab activity report, activities related to District's Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the RRC and quarterly drought report

(c) Authorize travel to the regular TAGD meetings in Austin, TX, January 30-31, 2020 and May 27-28, 2020.

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to approve Consent Agenda Items (3a-3c)

Vote: 5-0 In Favor

4) Action Agenda- These items may not have been addressed in the order in which they are listed:

(d) Paige Perry 4-H Water Ambassador presentation

Action: Paige Perry gave a PowerPoint presentation to the board about her experience as a 4-H Water Ambassador. Paige was one of 17 water ambassadors however Paige announced she was the first Water Ambassador from the Texas Panhandle Region. She thanked the board so much for giving her this opportunity. Paige reported that over the course of her 8 day travels she had the opportunity to learn about collecting and sampling surface water, observing springs and their ecosystems, water law, de-sal, state agency functions at TWDB and TCEQ, dam maintenance at Lake Buchanan Dam, Groundwater Conservation Districts (Central Texas GCD (Burnett, Tx), High Plains GCD and North Plains GCD), Inks Lake Dam National Hatchery history and purpose, the Spanish Aqueduct System & Fort McKavett, Caverns of Senora, Samuel Jackson Inc Rainwater Harvesting System, Bushland Farms Research Station, and the John Bunker San Wetland Center. Ray Brady advised the board he had heard 10 of these water ambassadors' programs and Paige's was by far the best. Paige fielded questions from the board which included a description of her 40 hours of service obligations which can be filled with other speaking engagements, participation in events such as working the table at the Water Summit, the upcoming Texas Panhandle Water Conservation Symposium in Amarillo, our 5<sup>th</sup> grade water festival; just to name a few. Paige was not having any problems getting her 40 hours in. Chairman Jim Haley presented Paige with a check for \$250 to reimburse her for her application fee. Paige is planning on attending OSU and study environmental science.

(e) Meet with Ray Brady to discuss and possible action on Status Report

FY 2019 STATUS REPORT: September-November 2019

WORK COMPLETED

1. Task 1.a.1- Continued updating red bed map data
2. Task 1.b- Revised annual Water Quality maps
3. Arsenic Contract- Arsenic report submitted

FY 2020 WORK COMPLETED

1. Task 1.c. Meeting November and GMA 1

NEXT PERIOD

1. Continue updating red bed map, and associated saturated thickness map
2. Review monitoring well spacing
3. Other tasks as requested

Action: Motioned by Marty Carr and seconded by Beth Ramp Sturgeon for the board to accept the status report and authorize payment of \$9,500.00 to complete Tasks 1.b. and Arsenic report, Phase 1 for fiscal year 2019 and to pay \$600.00. for Task 1.c. for fiscal year 2020.

Vote: 5-0 In Favor

(f) GMA 1 Update

General Manager Janet Guthrie gave a brief summary of GMA 1 Joint Planning- Round 3. New Officers were elected, and the joint planning committee member began the official process of adopting a new Desired Future Condition (DFC). The district will continue to work with Intera to ensure the best available data is provided.

Vote: No Action Taken

**(g) Legislative Update/Work session**

Action: General Manger Janet Guthrie briefed the board that the Interim Charges from the Senate were released 10/30/2019. As far as groundwater charges they are very broad and open for misinterpretation. The State Affairs committee has been instructed to take up Tax- Payer Lobbying. Also provided in the report are topics from 86<sup>th</sup> session that are expected to be discussed in hearing over the interim or in TAGD or TWCA work groups. No local Farm Bureau Committee had submitted any controversial legislative recommendations as of last week; however, it is fully expected to happen. The board was advised our legislative consultant has asked up to develop a legislative policy and develop a list of items we would like to see legislative change about or positions on the topics likely to come up during the Interim or at other legislative committee work groups

Marty Carr encouraged the creation of the list of items that have created redundancy – such as a 5-year joint planning cycle when there is so little change and the fiscal note is continuing to grow. GM Janet Guthrie also reminded the group of the exemption the schools have on not needing pubic funds investment act training.

Vote: no action taken

**(h) Approve Financial Reports, and Ratify Bills Paid for October 2019**

Action: Motioned by Beth Ramp Sturgeon and seconded by Elizabeth Light for the board to accept the financial reports and ratify the bills paid in October 2019

Vote: 5-0 In Favor

**i) Closed Session**

**(j) The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:**

1. Discussion of real property (551.072)

THE BOARD DID NOT GO INTO CLOSED SESSION

**(k) Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)**

1. Discussion of real property

**(l) Approve Request for Proposal Procurement Procedures and Forms**

Marty Carr and Janet Guthrie gave a report on the most recent efforts of the Construction Committee to find a procurement process that suits the District's needs. Carr reported that after further research and consideration the Design Build option will provide an additional 3-5% cost savings. It is a two-step process where no more than 5 contractors can be invited for interviews. After scoring RFQ received, an invitation will be issued and only then can costing methodology be discussed. It was also noted that the District would still need to engage an architect to act independently of the Design-Build firm.

Action: Motioned by Beth Ramp Sturgeon and seconded by Marty Carr for the board to approve the procurement process of a Design Build Contract and authorize the construction committee to take all necessary actions to move forward with preparing a Request for Proposal for Qualification for a Design Build Project.

Vote: 5-0 In Favor

## 5) Discussion Agenda

### (m) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon to skip December meeting.

Vote: 5-0 In Favor

## 6) Adjournment

Action: Motioned by Marty Carr and seconded by Spencer Hanes to adjourn @ 7:48 p.m. on November 12, 2019.

Vote: 5-0 In Favor

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Jim Haley President

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Elizabeth Light, Secretary