



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
January 21, 2020, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, and Beth Ramp Sturgeon

Others Present: Janet Guthrie-General Manager, Carolyn Price, Kaycee Long-Employees Hemphill UWCD, Tom Isaacs- Rancher, Laurie Ezzell-Editor Canadian Record and John Merris, Accountant- Doshier, Pickens & Francis, LLC

Members Absent: Spencer Hanes

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:30 p.m. on 01-21-2020

2)Public Comment

None

Spencer Hanes entered @ 5:34 pm.

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows
November 12, 2019

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively Incomplete applications, field and water quality lab activity report, activities related to District's Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the RRC and quarterly drought report

Action: Motioned by Beth Ramp Sturgeon and seconded by Elizabeth Light to approve Consent Agenda Items (3a-3b).

Vote: 5-0 In Favor

(c) Authorize travel to the 2020 Ogallala Aquifer Summit, Amarillo, TX

Action: Motioned by Beth Ramp Sturgeon and seconded by Marty Carr to approve consent agenda item (3-c)

Vote: 5-0 In Favor

(d) Authorize travel to the Digital Black Acre Oil & Gas Symposium, Perryton, TX

Action: Motioned by Marty Carr and seconded by Spencer Hanes for the board to approve Consent Agenda Item (3d)

Vote: 5-0 In Favor

4) Action Agenda-These items may not have been addressed in the order in which they are listed:

(e) Fiscal Year Ending September 30, 2019 Financial Audit report from Doshier Pickens & Francis, LLC

Action: John Merris, Accountant for Doshier, Pickens & Francis, LLC presented the Annual Audit ending September 2019. The District was in good financial standing with a year of operating funds in reserves less the dedicated line items. John stated it was up to the board to decide their goals and how much should be kept in reserves. He stated it was ok to dedicate 3 months operating funds for undedicated expenses and set aside the balance for items such as legal fees and litigation. The retirement account was working as planned. John recommended not changing funding amount. Thirty- One percent of tax revenues come from Oil & Gas industry. Generating more revenue only comes from decreasing expenses or increasing income.

Motioned by Spencer Hanes and seconded by Marty Carr for the board to approve the Financial audit for Fiscal Year ending 9/30/2019

Vote: 5-0 In Favor

Moved to AGENDA ITEM (40)

(f) Order Election for May 2, 2020 to elect two positions for director at large to serve 4-year term, Appoint the Early Voting Clerks and establish wages

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon for the board to order the General Election to be held May 2, 2020 to fill two (2) full term positions for director at large to serve a four (4) year term. All filing and early voting is to be done at the District offices located at 906 S 2nd Street and election day voting is to be done in the High School Foyer on Saturday May 2, 2020 from 7:00 am to 7:00 pm with absentee voting to be done at the Hemphill County UWCD administration office from 8:00 am-12:00 pm and 1:00-5:00 pm located at 906 S. 2nd Street Canadian, TX. The early voting clerk shall be Carolyn Price, the election judge shall be authorized to appoint no more than 12 clerks (including the alternate judge) and shall be paid \$12.50 per hour for the election judge and \$11.00 per hour for the clerks.

Vote:5-0 In Favor

(g) Adopt Resolution Number 2019-02 regarding joint election with Canadian Independent School District, Hemphill County Hospital District and City of Canadian

Action: Motioned by Beth Ramp Sturgeon and seconded by Elizabeth Light for the board to adopt Resolution No. 2020-02 regarding Joint Election with Canadian ISD, Hemphill County Hospital District and City of Canadian.

Vote: 5-0 In Favor

(h) Take up, Consider and Take Action to approve Joint Agreement with Canadian ISD, Hemphill County Hospital District, and the City of Canadian

Action: Motioned by Spencer Hanes and seconded by Marty Carr for the board to approve the Joint Election Agreement with Canadian ISD, Hemphill County Hospital District and the City of Canadian for the May 2, 2020 General Election.

Vote: 5-0 In Favor

(i) 2020 Water Ambassador sponsorship opportunities

Action: Motioned by Marty Carr and seconded by Beth Ramp Sturgeon to authorize the Advocate Sponsorship upon the acceptance of a Hemphill County student into the 4-H Water Ambassador Program. Reimbursement of the \$250 registration fee upon completion of the program and advertisement of the program in the local newspaper.

Vote: 5-0 In Favor

(j) Meet with Ray Brady to discuss and possible action on Status Report

FY 2020 STATUS REPORT: December 2019 – January 2020

WORK COMPLETED

1. Task 1.a.3. Measurement well review and report, delivered 17 December 2019.
2. GMA 1 meeting
3. Begin work on hydrographs and water level tracking reports
4. Other tasks as requested

PAYMENT REQUESTS

FY 2020

Task 1.a.3 Well spacing review and report

Action: Motioned by Beth Ramp Sturgeon and seconded by Marty Carr for the board to accept the status report and authorize payment of \$550.00.

Vote: 5-0 In Favor

(k)GMA 1 Update

General Manager Janet Guthrie gave a brief summary of GMA 1 Joint Planning- Round 3. The deadline for the 3rd round of joint planning is May 1, 2021. At the December meeting it was addressed- Factor 2 Water Supply Needs and Management strategies. Next meeting date will be February 18th @ 9:30 am @ PRPC Amarillo, TX

Vote: No Action Taken

(l) Legislative Update/Work session

Action: General Manger Janet Guthrie briefed the board that the Interim Charges for the Senate have been issued and as fa as groundwater charges they are very broad and open for misinterpretation. The House charges will be focused primary with the House Natural Resources Committee, which will be looking at the DFC Process. Directors were encouraged to get their ideas, issues, concerns and suggestions to the General Manager as quickly as possible so that a policy position could be delivered.

Vote: No Action Taken

(m)Approve December 30, 2019 Investment Report; Approve Financial Reports for September 30, 2019; October 31, 2019 and November 30, 2019, and Ratify Bills paid for November and December 2019

Action: Motioned by Elizabeth Light and seconded by Beth Ramp Sturgeon for the board to accept the financial reports, and ratify the bills paid in November, December 2019 and to approve the Dec 2019 quarterly investment report.

Vote: 5-0 In Favor

(n) Letter to Close Credit Card Account

Action: Motioned by Spencer Hanes and seconded by Marty Carr for the board to authorize the execution of a letter requesting the closure of the credit card associated with the Happy State Bank account and issued to Hemphill County UWCD.

Vote:5-0 In Favor

(o) Proposals from Halff & Associates and Michelle A Sutherland

Action: Motioned by Beth Ramp Sturgeon and seconded by Spencer Hanes for the board to approve scope of work 1-4, which are- Restore Historical Water Quality: \$885.00 Animation with voice over the website: \$300.00, WL and WQ dump configuration: \$635.00, Well Number on map when zoomed in: \$500.00 with total expense not to exceed \$2320.00.

Vote:5-0 In Favor

Return to AGENDA ITEM (4F)

(p) Closed Session

Did not go into Closed Session

Laurie exited @ 7:35 pm

(q) The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:

1. Discussion of real property (551.072)

(r) Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)

1. Discussion of real property

(s) Approve Request for Proposal Design Build Procurement Procedures and Forms

Action: Motioned by Marty Carr and seconded by Elizabeth Light for the board to approve the procurement process of a Design Build Contract and authorize the construction committee to take all necessary actions to move forward with advertising and submitting a Request for Proposal for a Design Build contract with the total cost not to exceed \$400,000.00

Vote: 5-0 In Favor

5) Discussion Agenda

(t) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: The next meeting date will be February 18, 2020 @ 5:00 pm and March meeting will be held March 19th @ 5:30 pm.

Vote: 5-0 In Favor

6) Adjournment

Action: Motioned by Jim Haley and seconded by Beth Ramp Sturgeon to adjourn @ 8:02 pm on January 21, 2020

Vote: 5-0 In Favor

Jim Haley President

Elizabeth Light, Secretary