



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
May 19, 2020, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes and Beth Sturgeon

Others Present: Janet Guthrie-General Manager, Hydrologist -Ray Brady, Editor-The Canadian Record-Laurie Ezzell and Tom Isaacs.

Members Absent: None

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:30 p.m. on 05-19-2020

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows

April 14, 2020

Action: Motioned by Marty Carr and seconded by Spencer Hanes to approve Consent Agenda Item

3 (a).

Vote: 5-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively

Incomplete applications, field and water quality lab activity report, activities related to District's

Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the

RRC, rainfall information, voluntary metering program, RRC Voluntary Remediation Project

Action: Motioned by Spencer Hanes and seconded by Marty Carr to approve the management report for April 2020

Vote: 5-0 In Favor

(c) Meet with Ray Brady to discuss and possible action on Status Report

FY 2020 STATUS REPORT: April-May 2020

FY 2020 WORK COMPLETED

1. Task 1.a.1 Completed 2019-2020 hydrographs, summary report and history table
2. Task 1.a.2. Continued work rebuilding saturated thickness map. Continued work on remaining water quantity mapping
3. Task 1.a.4. Began work on acceptable rate report and trend analysis
4. Task 1.a.5 Began work on DFC Tracking Report
5. Renewed liability insurance policy

NEXT PERIOD

1. Complete updating saturated thickness map
2. Complete remaining 2019-2020 water level mapping
3. Complete annual well spacing and tracking report, acceptable decline report, and trend analysis
4. Other tasks as requested

PAYMENT REQUESTS

FY 2020

Task 1.a.1

Action: Hydrologist Ray Brady reported to the board the water level measurements for 2020.

Ninety -eight (98) of the 98 annual wells were checked and valid measurements were obtained from all 98 (100%). 2020 water level measurements minus last previous measurement was +0.1 feet.

Motioned by Beth Ramp Sturgeon and seconded by Spencer Hanes for the board to accept the status report and authorize payment of \$4,400.00.

Vote: 5-0 In Favor

(d) Approve Financial Reports and Ratify Bills paid for April 2020

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to accept the financial reports and ratify the bills paid in April 2020.

Vote: 5-0 In Favor

(e) Accept Resignation of Beth Sturgeon

Action: Beth Ramp Sturgeon thanked General Manager Janet Guthrie for her excellent administration of the District. She also thanked Jim Haley for his leadership of the district and as the GMA 1 representative for our district. Mr. Haley said, "If available, please continue to attend the meetings. Next GMA 1 meeting is Thursday." Beth expressed her appreciation to Ray for his mapping and scientific information. She thanked the other board members for their service and acknowledged she was leaving the board in capable hands.

Motioned by Elizabeth Light and seconded by Marty Carr for the board to accept the resignation of Beth Sturgeon

Vote: 4-0 In Favor

Beth Ramp Sturgeon exited @ 6:00 pm.

(f) Appoint Director to fill vacancy for 2-year term

Action: Motioned by Elizabeth Light and seconded by Marty Carr for the board to accept the appointment of Tom Isaacs to fill the two-year unexpired term as Director of the Hemphill County Underground Water Conservation District.

Vote: 4-0 In Favor

(g) Take Sworn Statement of Newly Appointed and Elected Directors

Action: No Action. General Manager Janet Guthrie issued sworn statements to the appointed director Tom Isaacs and elected director Spencer Hanes.

(h) Issue Oath of Office to Newly Appointed and Elected Directors

Action: No Action. General Manager Janet Guthrie issued Oath of office to the appointed director Tom Isaacs and elected director Spencer Hanes.

(i) Elect Officers: President, Vice-President and Secretary

Action: Action: Move the district elect by acclamation Jim Haley, President, Marty Carr-Vice President and Elizabeth Light Secretary.

Vote: 5-0 In Favor

Chairman Haley announced his appointment of Tom Isaacs

(j) Consider and take action on KJK Rental proposed purchase and sale of property

Action: Motioned by Elizabeth Light and Seconded by Spencer Hanes for the board to authorize a counteroffer of \$450,000.00 for the purchase of property located at 906, 908 and 910 South 2nd Street, Canadian, Texas

Vote: 1-4 Against

Action: Motion by Tom Isaacs and seconded by Elizabeth Light for the board to make a counteroffer of \$400,000.00 for the purchase of property located at 906, 908 and 910 South 2nd Street, Canadian, Texas to be submitted to KJK Rental Properties prior to the deadline of May 22, 2020 and 10 days to respond to counteroffer.

Vote: 3-2 In Favor

(k) Design Build Committee

Action: General Manager Janet Guthrie reported the building committee along with Lynn Ramsey (Independent Architect) had met with Jim Seybert, on April 20, 2020 and received a revised price list and a new layout drawing. The revised specs do not include wainscoting with tin around the building. If we ever wanted to add stone or brick to the wainscoting, then we need to do the tin wainscoting now. This is an additional cost.

(l) Act on Design Build Contract

Action: No action

(m) Approve Design Build Contract

Action: No Action

(n) Budget work session

Action: No Action

General Manager Janet Guthrie presented to the board a draft budget for FY 20-21 and reported she had received estimated taxable values for 2020. She noted by her calculation this is a 17.39% decrease from last year's certified values. With these draft numbers and revenues calculated with an 8% increase in the previous year's rate, the district is still at a -\$61,778.19 deficit. She hoped when the certified numbers came in, there would have some flexibility to work with.

(o) Discussion Agenda

(p) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Next meeting date will be June 16, 2020 @ 5:30 pm.

5.) Adjournment

Action: Meeting adjourned @ 8:45 pm.

Jim Haley, President

Elizabeth Light, Secretary