



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
June 16, 2020, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes, and Tom Isaacs

Others Present: Janet Guthrie-General Manager, Ray Brady -Hydrologist and Alison Kennedy-Reporter, The Canadian Record

Members Absent: None

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:36 p.m. on 06-16-2020

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows

May 19, 2020 and May 27, 2020

Action: Motioned by Spencer Hanes and seconded by Marty Carr to approve Consent Agenda Item

3 (a).

Vote: 5-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively

Incomplete applications, field and water quality lab activity report, activities related to District's

Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the

RRC, rainfall information, voluntary metering program, RRC Voluntary Remediation Project

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light to approve the management report for May 2020

Vote: 5-0 In Favor

(c) Review Rules Regarding Waste

Action: Motioned by Elizabeth Light and seconded by Marty Carr, move the district propose no revisions to the current rules regarding waste for fiscal year ending September 30, 2020.

Vote: 5-0 In Favor

(d) Discuss and Review Appraisal District Budget

Action: No Action Taken. For the board to review, as a funding entity we will be billed quarterly to pay our portion of the budget.

(e) Meet with Ray Brady to discuss and possible action on Status Report

FY 2020 STATUS REPORT: May-June 2020

FY 2020 WORK COMPLETED

1. Task 1.a.1 Completed 2019-2020 hydrographs, summary report and history table
2. Task 1.a.2. Completed work rebuilding saturated thickness map. Continued work on remaining water quantity mapping (Water depth, elevation, locations, decline)
3. Task 1.a.4. Completed acceptable rate report and trend analysis
4. Task 1.a.5 Completed DFC Tracking Report
5. Attend GMA 1 meeting

NEXT PERIOD

1. Begin work on water quality tasks
2. Other tasks as requested

PAYMENT REQUESTS

FY 2020

Task 1.a.1

Action: Hydrologist Ray Brady distributed to the board, saturated thickness maps and remaining water quantity mapping. Ray also provided the DFC Tracking report and reported a new water volume was calculated based on the average 2019-2020 water level change observed in the District Water level monitoring network. Analysis of the measurements show a net calculated increase of 9923 ac-ft since start 2019. There were 98 wells in the monitoring network. The District is currently able to achieve the adopted DFC. He also presented the Acceptable Decline Rate Status Report, there were five wells that exceeded the annual ADR in the 2019-2020 measurement season. Two of the wells measured in the North Management and three of the wells measured in the South Management Area. None of the wells exceeded the ADR last year. Over half (63%) of the wells measured showed increased water levels when compared to the previous year measurement. The average static level change was +0.1 feet in 2020 (vs. - 0.1 in 2019, and -.03 in 2018)

Motioned by Marty Carr and seconded by Spencer Hanes for the board to accept the status report and authorize payment of \$9,500.00.

Vote: 5-0 In Favor

(f) Authorize addition of new Director to bank signature cards and authorize the removal of former Director from bank signature cards

Action: Motioned by Marty Carr and seconded by Elizabeth Light for the board to authorize the addition of Tom Isaacs to the signature cards for the Checking Account and Safe Deposit Box at the District's depository, Interbank in Canadian, TX.

Vote:5-0 In Favor

(g) Authorize invitation to Doshier Pickens & Francis LLP to perform the financial audit for Fiscal Year ending September 30, 2020

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to authorize General Manager Janet Guthrie to send a letter of invitation to Doshier Pickens and Francis LLP to perform the financial audit for FY ending September 30, 2020.

Vote: 5-0 In Favor

(h) Approve Financial Reports and Ratify Bills paid for May 2020

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to accept the financial reports and ratify the bills paid in May 2020.

Vote: 5-0 In Favor

Alison Kennedy exited at 6:11 pm.

(i) Closed Session @

j) The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:

1. Discussion of real property (551.072)

Chairman Jim Haley announced to the public that the Board of Directors would be going into closed session under the authority of the Government Code Chapter 551, Texas Open Meeting Act, the Chairman declared the meeting will now be closed to the public for the purpose of Deliberations Regarding Real Property Pursuant to Section 551.072 of the Texas Government Code @ 6:12 pm on June 16, 2020

Purpose: Deliberations regarding real property for which the District is or intends to be in negotiations with a third person. This concludes the closed session of the Board of Directors of the Hemphill County Underground Water Conservation District on June 16, 2020 @ 7:08 pm.

Following the invite to the public to re-enter the meeting of the Board of Directors of the Hemphill County Underground Water Conservation District was announced to be open to the public on June 16, 2020 @ 7:09 pm.

(k) Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)

1. Discussion of real property

(l) Consider and take action on KJK Property proposal

Action: No Action Taken

(m) Execute Purchase and Sale Agreement of BDU Properties LLC property

Action: Motioned by Elizabeth Light and seconded by Marty Carr to authorize General Manager Janet Guthrie negotiate the Purchase and Sale Agreement with legal council and bring back to the board.

Vote: 5-0 In Favor

(n) Consider Proposal for Phase I Environmental Site Assessment by Terracon Consultants, Inc.

Action: No Action

(o) Consider Proposal for Property Condition Assessment by Terracon Consultants, Inc.

Action: No Action

(p) Set TML Defined Contribution Rate for Employee Medical Insurance, Family Insurance, approve Dental III and Vision B rates for Plan Year 2020-2021

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to establish a defined contribution for employee insurance of \$864.76, \$200.00 toward the spouse, child, or family premium, \$37.64 for Employee Dental III coverage, \$9.00 for employee Vision coverage and pay 100% of the administrative fees as presented in the proposal from TML Health Renewal Notice and Benefit Verification from 12-month plan.

Vote: 5-0 In Favor

(q) Authorize continuance of Life Insurance benefit with Aflac

Action: Motioned by Spence Hanes and seconded by Elizabeth Light to authorize the continuance of the \$20,000.00 employee life insurance policy with Aflac.

Vote: 5-0 In Favor

(r) Budget Work Session

Action: No Action Taken. Discussion item only General Manager Janet Guthrie supplemented budget information. Reviewed 2020-2021 draft budget and all line items were reviewed and discussed.

(s) Authorize negotiation with legislative consultant to exit contract

Action: Motioned by Spencer Hanes and seconded by Marty Carr to authorize the General Manager to negotiate the contract with the legislative contract for either a lower rate or an exit premium.

Vote:5-0 In Favor

(t) Design Build Committee Update

Action: General Manager Janet Guthrie reported that contracts had been received. No Action Taken

(u) Act on Design Build Contract

Action: No action

(v) Approve Design Build Contract

Action: Motioned by Elizabeth Light to move the committee notify the contractor and let him know we are pursuing other options, died of a lack of a second.

Motioned by Marty Carr and seconded by Spencer Hanes for the board to put the project on hold until a later date.

Vote: 5-0 In Favor

(w) Discussion Agenda

(x) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Special Meeting Thursday, June 25, 2020 @ 5:30 pm. Next regular meeting date will be July 21, 2020 @ 5:30 pm.

5.) Adjournment

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to adjourn @ 8:20 pm.

Jim Haley, President

Elizabeth Light, Secretary