



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
July 21, 2020, @ 5:30 P.M  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes, and Tom Isaacs

Others Present: Janet Guthrie-General Manager, Ray Brady- Hydrologist and Laurie Ezzell, -The Canadian Record

Members Absent: None

**1) ESTABLISHMENT OF A QUORUM**

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:34 p.m. on 07-21-2020

**2)Public Comment**

None

**3) Consent Agenda**

(a) Review and Approval of Minutes of Board Meeting held as follows

June 16, 2020 and June 25, 2020

Action: Motioned by Marty Carr and seconded by Spencer Hanes to approve Consent Agenda Item

3 (a).

Vote: 5-0 In Favor

**4)Action Agenda-These items may not have been addressed in the order in which they are listed:**

(b) Approve Resolution 2020-03 by the Board of Directors of the Hemphill County Underground Water Conservation District adopting an Investment Policy and Investment Policy and Investment Strategy Statement

Action: Motioned by Spencer Hanes and seconded by Marty Carr for the board to adopt Resolution 2020-03 adopting an Investment Policy and Management Strategy.

Vote: 5-0 In Favor

(c) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively Incomplete applications, field and water quality lab activity report, activities related to District's Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the RRC, rainfall information, voluntary metering program, RRC Voluntary Remediation Project and Quarterly Drought Report

Action: Motioned by Marty Carr and seconded by Spencer Hanes to approve the management report for July 2020, Quarterly Drought Report and to cancel the Water Festival and start conversation on rescheduling it.

Vote: 5-0 In Favor

(d) GMA 1 Update

Action: Motioned by Spencer Hanes and seconded by Marty Carr for the board to authorize the GMA Representative to continue the process of developing a DFC with the GAM Run and Draft MAGS as presented.

Vote: 5-0 In Favor

(e) Meet with Ray Brady to discuss and possible action on Status Report

FY 2020 STATUS REPORT: June-July 2020

FY 2020 WORK COMPLETED

1. Task 1.b-Received water quality data for Non-Point Source (Area) sampling. Began work on water quality report
2. Task 1.c.1-On call, answered inquiries

NEXT PERIOD

1. Continue work on water quality tasks
2. Attend GMA 1 meeting
3. Other tasks as requested

PAYMENT REQUESTS

FY 2020

Task 1.c

Action: Hydrologist Ray Brady reported he had received data from Non-Point Program and was waiting on 6 more tests to come in and then prepare the summary report.

Motioned by Marty Carr and seconded by Spencer Hanes for the board to accept the status report and authorize payment of \$600.00

Vote: 5-0 In Favor

(f) Authorize addition of new Director to bank signature cards

Action: No Action

(g) Contract from Doshier Pickens & Francis LLP to perform the financial audit for Fiscal Year ending September 30, 2020

Action: Motioned by Spencer Hanes and seconded by Marty Carr to approve the contract with Doshier Pickens and Francis LLP to perform the financial audit for FY ending September 30, 2020 in an amount not to exceed \$6,100.00.

Vote: 5-0 In Favor

**(h) Approve Financial Reports and Ratify Bills paid for June 2020 and quarterly investment report**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to accept the financial reports and ratify the bills paid in June 2020 and approve June quarterly investment report

Vote: 5-0 In Favor

Laurie Ezzell exited at 6:01 pm.

**(i) Closed Session**

**j) The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:**

1. Discussion of real property (551.072)

2. Personnel Matters (551.074)

Chairman Jim Haley announced to the public that the Board of Directors would be going into closed session under the authority of the Government Code Chapter 551, Texas Open Meeting Act, the Chairman declared the meeting will now be closed to the public for the purpose of Deliberations Regarding Real Property Pursuant to Section 551.072 and Personnel Matters Pursuant to Section 551.074 of the Texas Government Code @ 6:02 pm on July 21, 2020

Purpose: Deliberations regarding real property for which the District is or intends to be in negotiations with a third person. This concludes the closed session of the Board of Directors of the Hemphill County Underground Water Conservation District on July 21, 2020 @ 6:45 pm.

Following the invite to the public to re-enter the meeting of the Board of Directors of the Hemphill County Underground Water Conservation District was announced to be open to the public on July 21, 2020 @ 6:50 pm.

**(k) Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)**

1. Discussion of real property

2. Personnel Matters

**(l) Review and approve Phase I environmental Report and Limited Property Condition Assessment by Terracon Consultants, Inc.**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to approve the Phase I Environmental Report and limited Property Condition Assessment submitted by Terracon Consultants, Inc. and authorize payment of a combined total of \$5,000.00.

Vote: 5-0 In Favor

**(m) Review and Approve draft Warranty Deed, Title Commitment, Exceptions and Survey**

Action: No Action

**(n) Budget Work Session**

Action: General Manager Janet Guthrie supplemented budget information and reviewed draft 20-21 budget.

Motioned by Elizabeth Light and seconded by Spencer Hanes to authorize the General Manager Janet Guthrie to EXIT the contract with the legislative consultant effective 10/1/2020.

Vote: 5-0 In Favor

**(o) Review and Accept RMBJ Geo Inc. Contract**

Action: No Action

General Manager and Ray Brady will work on a draft contract. Will bring back contract to August meeting.

**(p) Annual Report for Fiscal Year 2018-2019**

Action: Motioned by Marty Carr and seconded by Elizabeth light for the board to approve the Annual Report for FY 2018-2019.

Vote: 5-0 In Favor

**(q) Discussion Agenda**

**(r) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time**

Action: The next meeting will be August 18, 2020 @ 5:30 pm.

**5.) Adjournment**

Action: Motioned by Marty Carr and seconded by Elizabeth Light to adjourn @ 7:59 pm.

Vote: 5-0 In Favor

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Jim Haley, President

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Elizabeth Light, Secretary