



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
August 10, 2020, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance:
Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes, and Tom Isaacs

Others Present: Janet Guthrie-General Manager, and Alison Kennedy, -The Canadian Record

Members Absent: None

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:31 p.m. on 08-10-2020

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows

July 21, 2020

Action: Motioned by Spencer Hanes and seconded by Marty Carr to approve Consent Agenda Item

3 (a).

Vote: 5-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(a) Approve Management Report from General Manager, discussing recent meetings attended, well

Registrations and permits acted on by the General Manager, status of any administratively

Incomplete applications, field and water quality lab activity report, activities related to District's

Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the

RRC, rainfall information, voluntary metering program, RRC Voluntary Remediation Project

Action: Motioned by Spencer Hanes and seconded by Marty Carr to approve the management report for August

2020.

Vote: 5-0 In Favor

(b) Review and Approve Amended Bylaws

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board table the proposed by-law amendments for consideration at the next meeting of the board.

Vote: 5-0 In Favor

(c) Meet with Ray Brady to discuss and possible action on Status Report

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to table until next month's meeting.

Vote: 5-0 In Favor

(d) Approve Financial Reports and Ratify Bills paid for July 2020

Action: Motioned by Elizabeth Light and seconded by Marty Carr to table July Financial Reports. Jurisdiction Totals not received from Tax Office to complete reports.

Vote: 5-0 In Favor

(e) Budget Work Session

No Action Taken. Discussion item only

Action: General Manager Janet Guthrie supplemented budget information and reviewed draft 20-21 budget.

(f) Adopt proposed tax rate for fiscal year October 1, 2020 thru September 30, 2021

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to adopt a proposed tax rate of \$0.0350 cents per hundred-dollar valuation for fiscal year October 1, 2020 thru September 30, 2021.

Vote: 5-0 In Favor AYES-Jim Haley, Marty Carr, Spencer Hanes, Tom Isaacs, and Elizabeth Light

(g) Review and Accept RMBJ Geo Inc. Contract

Action: Motioned by Marty Carr and seconded by Elizabeth Light for the board to accept the proposed contract with RMBJ Geo Inc. as presented to the board in the annual amount of \$16,500.00 per year.

Vote: 5-0 In Favor

Alison Kennedy exited at 7:47 pm

(h) Review and accept Tico Drill Collar Inspection Filed Contract

Action: Motioned by Elizabeth Light and seconded by Marty Carr for the board to accept the proposed contract with Tico Drill Collar Inspection for contract field services as presented to the board in the annual amount not to exceed \$11,000.00 per year.

Vote: 5-0 In Favor

(i) Closed Session

j) The Board of Directors may go into a closed session under the authority of the Government Code, Chapter 551, Texas Open Meetings Act to discuss:

1. Discussion of real property (551.072)

(k) Consider action regarding recommendation(s) on matters discussed in closed session (this will be done in OPEN SESSION)

1. Discussion of real property

(l) Review and award contract for Roof project

Action: Motioned by Marty Carr and seconded by Tom Isaacs move the board to accept the bid from Jim Seybert in the amount \$ 12,980.00 to repair the roof of the office building located at 211 N 2nd street, and authorize the GM to take all actions necessary to complete this project including, following consultation with counsel, executing any contracts

Vote: 4-1 In Favor

(m) Review and award contract for Office Renovation project

Action: Motioned by Tom Isaacs and seconded by Marty Carr move the board accept the bid from Jim Seybert in the amount of \$ 35,260.00 to renovate the office building located at 211 N 2nd Street, and authorize the GM to take all actions necessary to complete this project including, following consultation with counsel, executing any contracts.

Vote:3-0 In Favor- Spencer Hanes announced he needed to abstain due to conflict of interest. Elizabeth Light abstained.

(n) Amend Budget for FY 2019-20

Action: No Action

General Manager Janet Guthrie will bring back final amendments at the next meeting

(o) Discussion Agenda

(p) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: The next meeting will be September 8, 2020 @ 5:30 pm.

5.) Adjournment

Action: Motioned by Marty Carr and seconded by Elizabeth Light to adjourn @ 8:32 pm. om August 10, 2020

Vote: 5-0 In Favor

Jim Haley, President

Elizabeth Light, Secretary