



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
September 8, 2020, @ 5:30 P.M  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes, and Tom Isaacs

Others Present: Janet Guthrie-General Manager, Ray Brady-Hydrologist and Alison Kennedy, -The Canadian Record

Members Absent: None

**1) ESTABLISHMENT OF A QUORUM**

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:40 p.m. on 09-08-2020

**2)Public Comment**

None

**3) Consent Agenda**

(a) Review and Approval of Minutes of Board Meeting held as follows

August 10, 2020

Action: Motioned by Spencer Hanes and seconded by Marty Carr to approve Consent Agenda Item

3 (a).

Vote: 5-0 In Favor

**4)Action Agenda-These items may not have been addressed in the order in which they are listed:**

(a) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively

Incomplete applications, field and water quality lab activity report, activities related to District's

Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the

RRC, rainfall information, voluntary metering program, RRC Voluntary Remediation Project

Action: Motioned by Marty Carr and seconded by Elizabeth Light to approve the management report for August 2020.

Vote: 5-0 In Favor

**(b) Review and Approve Amended Bylaws**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to approve the proposed by-laws with two amendments-change zip code to 79014 on page 1 and strike “shall not” and replace with “may” on page 15.

Vote: 5-0 In Favor

**(c) Meet with Ray Brady to discuss and possible action on Status Report and establish a payable for FY 2019-2020 contract work that will be delivered in FY 2020-2021**

**FY 2020 STATUS REPORT: August-September 2020**

**WORK COMPLETED**

1. Task 1.b.4-Continued work on Non-Point Source (Area) data analysis.
2. Task 1.b.3-Received point Source (SDWA) data. Began data analysis.
3. Task 1.c.1-On call, answered inquires, August & September

**NEXT PERIOD**

1. Complete work on water quality tasks. Contracted completion date requires Water Quality task completion by 15 October 2020
2. Attend GMA 1 meeting when scheduled
3. Other tasks as requested

**PAYMENT REQUESTED FY 2020**

Task 1.c.1

Action: Motioned by Marty Carr and seconded by Spencer Hanes for the board to accept Ray’s status report and authorize payment of \$1,200.00. Establish a payable of \$9,000.00 and authorize delivery of the arsenic and water quality reports no later than December 2020.

Vote: 5-0 In Favor

**Ray exited at 6:02 pm**

**(d) Budget Work Session**

Action: Discussion for amending Fiscal Year 19-20 budget and finalizing Fiscal Year 20-21 budget. No action taken

**(e) Adopt Budget for fiscal year October 1, 2020 thru September 30, 2021**

Action: Motioned by Elizabeth Light and seconded by Marty Carr for the board to adopt for fiscal year 2020-2021 with total income of \$395,371.00 and total expenditures of \$339,525.00.

Vote: 5-0 In Favor

**(f) Set Tax Rate for 2020 Taxes and adopt Resolution and Order No. 2020-04 by the Board of Directors of the Hemphill County UWCD Adopting a Tax Rate for Fiscal Year 2020-2021.**

Action: Motioned by Spencer Hanes and seconded by Marty Carr for the board to adopt a proposed tax rate of .0350 cents per hundred-dollar valuation for fiscal year October 1, 2020 thru September 30, 2021.

Vote: 5-0 In Favor- Jim Haley-Aye. Marty Carr- Aye, Elizabeth Light-Aye, Spencer Hanes-Aye and Tom Isaacs-Aye.

**(g) Approve the Order Adopting an Export Fee for Fiscal Year 2020-2021**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the District to approve the Order Adopting an Export Fee for Fiscal Year 2020-2021 and establish an export fee of 0.025 cents per thousand gallons of water.

Vote: 5-0 In Favor

**(h) Authorize removal of the portion of reserves designated for future purchase of real property**

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to authorize the removal of the portion of reserves designated for future purchase of real property.

Vote: 5-0 In Favor

**(i) Authorize reducing the amount of funds designated for litigation settlements**

Action: No Action

**(j) Authorize a 32-hour work week for non-exempt employees**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to authorize the implementation of a 32- hour work week for all non-exempt employees.

Vote: 5-0 In Favor

**(k) Amend Budget for FY 2019-2020**

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to amend the Budget for FY 2019-2020 by increasing annual expenditures \$319,120.00, increasing revenues by \$5,600.00 and taking \$312,261.00 from reserves to cover the deficit.

Vote: 5-0 In Favor

**(l) Approve Financial Reports and Ratify Bills paid for July and August 2020**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to accept the financial reports and ratify the bills paid in July and August 2020.

Vote: 5-0 In Favor

**(m) Authorize the sale of surplus property**

Action: Motion #1-Motioned by Marty Carr and seconded by Elizabeth Light to authorize the General Manager Janet Guthrie to offer the sale of the .0359 acres back to the County at the original price of \$5,000.00 and if accepted, prepare the Special Warranty deed for the transfer.

Vote:5-0 In Favor

Action: Motion #2-Motioned by Elizabeth Light and seconded by Spencer Hanes to authorize the General Manager Janet Guthrie to conduct a surplus sale of any desks, chairs, equipment , office supplies that will not be located in the office at 211 N 2<sup>nd</sup> Street.

Vote: 5-0 In Favor

**(n) Discussion Agenda**

**(o) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time**

Action: The next meeting will be November 16<sup>th</sup> 2020 @ 5:30 pm.

**5.) Adjournment**

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light to adjourn @ 7:13 pm. on September 8, 2020

Vote: 5-0 In Favor

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Jim Haley, President

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Elizabeth Light, Secretary