



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
September 14, 2021, @ 5:30 P.M  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Elizabeth Light, Spencer Hanes, and Tom Isaacs

Others Present: Janet Guthrie-General Manager, Ray Brady Hydrologist, Laurie Brown-The Canadian Record, Kaycee Long-Field Tech and Carolyn Price-Administrative Assistant

Members Absent: Jim Haley

**1) ESTABLISHMENT OF A QUORUM**

Following roll call Vice President Marty Carr established a quorum of the Board was present and called the meeting to order at 5:34 p.m. on 09-14-2021

**2)Public Comment**

None

**3) Consent Agenda**

**(a) Review and Approval of Minutes of Board Meeting held as follows**

. August 24, 2021, Regular Board Meeting

Motioned by Elizabeth Light and seconded by Spencer Hanes to approve Consent Agenda Item 3 (a)

Vote:4-0 In Favor

**4)Action Agenda-These items may not have been addressed in the order in which they are listed:**

Moved to Management Report

**(a) Take Up, Consider and Take Action on FY 2021 Annual Water Quality Report**

Action: Kaycee Long-Field Tech reviewed the District's 2021 Water Quality Report. Motioned by Spencer Hanes and seconded by Tom Isaacs for the board to accept and approve the FY 2021 Annual Water Quality Report as presented.

Vote: 3-0 In Favor

Moved to Agenda Item (i) Annual Report

**(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications, field and water quality lab activity report, activities related to District's Education program, status of unresolved protests to Salt-Water Disposal Wells filed with the RRC, rainfall information, voluntary metering program, RRC Voluntary Remediation Project**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to approve the management report for August 2021.

Vote: 4-0 In Favor

**(c) Meet with Ray Brady to discuss and possible action on Status Report**

FY 2021 4Q Status Report: September 2021

**WORK COMPLETED**

1. Task 1.ab.1., FY 2021

- a. Monitored GMA 1 Meeting
- b. Attend TAG Water Summit
- c. Began preparation for Water Festival
- d. Renewed Company License and Insurance

**NEXT PERIOD-**

Water Festival Assistance

2. Other tasks as requested

**PAYMENT REQUESTED**

Action: Motioned by Spencer Hanes and seconded by Tom Isaacs for the board to approve the September Status report and pay 4<sup>th</sup> quarter services.

Vote: 4-0 In Favor

**(d) Budget Work Session**

Action: General Manager Janet Guthrie gave a brief overview of the budget for FY 21-22

Vote: No Action discussion item only

**(e) Adopt Budget for Fiscal Year October 1, 2021, thru September 30, 2022**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to approve and adopt the Budget for Fiscal Year October 1, 2021, thru September 30, 2022, with TOTAL INCOME OF \$360,992.00 and TOTAL Expenditures of \$338,954.00.

Vote: 4-0 In Favor

**(f) Set Tax Rate for 2021 Taxes and Adopt Resolution and Order No 2021-03 by the Board of Directors of the Hemphill County UWCD Adopting a Tax Rate for Fiscal Year 2021-2022**

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to adopt a proposed tax rate of \$0.350 cents per hundred-dollar valuation for fiscal year October 1, 2021, thru September 30, 2022, and waive reading of Resolution.

Vote: 4-0 In Favor

**(g) Approve the Order Adopting an Export Fee for Fiscal Year 2021-2022**

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the District to approve the Order Adopting an Export Fee for Fiscal Year 2021-2022 and establish an export fee of \$0.0350 cents per thousand gallons of water.

Vote: 4-0 In Favor

**(h) Approve Financial Reports and Ratify Bills paid for August 2021**

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to accept the financial reports, and ratify the bills paid in August 2021

Vote: 4-0 In Favor

Elizabeth Light exited @ 6:36 pm

**Moved to Annual Water Quality Report**

**(i) Take Up, Consider and Take Action on FY 2019-2020 Annual Report**

Action: General Manager Janet Guthrie briefed the board on FY 2019-2020 Annual report. There were only 5 well registrations for the year. The Monitoring program for the Disposal wells were reviewed with seven wells tested/ all passed and 2 wells past due on their mechanical integrity test. Carolyn Price spoke to the board on the status of the Disposal wells in Hemphill Count for fiscal year 20-21 with 26 Active wells, 20- Temporarily Abandoned Wells and 10 of those being past due on their mechanical integrity test. (H-5) At the close of the fiscal year the board recommended notifying the landowners on the status of all temporarily abandoned and past due H-5 disposal wells.

General Manager Janet Guthrie discovered an error in the rainfall report and would correct these numbers in the final version.

Two of the objectives in the annual report worth looking for new criteria are Rainwater Harvesting and Brush Control . Since moving to the new office we no longer have a rain barrel and the brochures we have need to be updated. She asked the board to consider other options to meet these objectives such as presentations.

Action: Motioned by Tom Isaacs and seconded by Spencer Hanes to accept and approve the FY 2019-2020 Annual Report.

Vote: 3-0 In Favor

**(5) Discussion Agenda**

**(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time**

Action: Would be determined later.

**6.) Adjournment**

Action: Motioned by Tom Isaacs, and seconded by Spencer Hanes to adjourn @ 8:42 pm. on September 14, 2021

Vote: 3-0 In Favor

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Marty Carr Vice President

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Elizabeth Light, Secretary