



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
January 18, 2022, @ 5:30 P.M
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Jim Haley, Marty Carr, Elizabeth Light, Spencer Hanes, and Tom Isaacs

Others Present: Janet Guthrie-General Manager, Ray Brady Hydrologist, Laurie Brown-The Canadian Record, John Merriss-Accountant-Doshier, Pickens & Francis, LLC, and Craig Cowden-Land & Livestock

Members Absent: None

1) ESTABLISHMENT OF A QUORUM

Following roll call President Jim Haley established a quorum of the Board was present and called the meeting to order at 5:30 p.m. on 01-18-2022

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows

. November 16, 2021, Regular Board Meeting

Motioned by Marty Carr and seconded by Spencer Hanes to approve Consent Agenda Item 3 (a)

Vote:5-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(a) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications, field and water quality lab activity report, activities related to District's Education program, rainfall information, RRC, Voluntary Remediation Project Update, 12-31-21 Quarterly Drought Report

Action: Motioned by Spencer Hanes and seconded by Tom Isaacs to approve the management report for September thru December 2021 as well as the 12-31-2021 Quarterly Drought Report.

Vote: 5-0 In Favor

(b) Take Up, Consider and Take Action to Approve Financial Audit for Fiscal Year Ending September 30, 2021.

Action: John Merriss Accountant for Doshier, Pickens & Francis, LLC explained to the board the net Allowance for Delinquent taxes is up a little bit. This value is based off the last 5 years uncollected balances which is 24%. Seventy-six percent of this amount will not be collected. The district's retirement fund is at 107.4% funded. In 2021 we contributed 4% and the required contribution was 2.53%. The district is in his opinion in a very strong financial position. Compared Fiscal Year 2020-21 to 2019-20 there was a 28% drop in property values and a 27% increase in our tax rate. John pointed out the major taxpayers greater than 5% are all oilfield related.

Motioned by Marty Carr and seconded by Spencer Hanes for the board to approve the Financial Audit ending September 30, 2021, and authorize payment to Doshier, Pickens and Francis, LLC not to exceed \$6,000.00.

Vote: 5-0 In Favor

John exited at 6:10 pm

(c) Meet with Ray Brady to discuss and possible action on Status Report

FY 2022 IQ Status Report: October-December 2021

WORK COMPLETE

1. Task 1.b.1., FY 2022

- a. Began work on 2021-2022 Hydrographs and Reports
- b. Answer assorted queries
- c. Assist with Water Festival (FY 21)
- d. Renewed Individual PG License

NEXT PERIOD-

1. Continue work on Hydrographs
2. Begin work on annual mapping
3. Other tasks as requested
4. Attend Texas Ground Water Association training class and convention

PAYMENT REQUESTED

Action: Motioned by Marty Carr and seconded by Spencer Hanes for the board to approve October thru December Status report and pay first quarter services in the amount of \$4,125.00.

Vote: 5-0 In Favor

(d) Take Up, Consider and Take Action to Approve Resolution and Order No. 2022-01 of the Hemphill County Underground Water Conservation District Adopting Records Management Policy.

Action: Motioned by Elizabeth Light and seconded Spencer Hanes by for the board to approve Resolution 2022-01 of the Hemphill County Underground Water Conservation District adopting Records Management Policy.

Vote: 5-0 In Favor

(e) Order and Notice of General Election for May 7, 2022, to elect three (3) Directors at large to serve four (4) year terms and Order and Election of Special Election for May 7, 2022, to elect one (1) director at large to serve a two (2) year unexpired term

Action: Motioned by Spencer Hanes and seconded by Marty Carr move the district order the General Election to be held on May 7, 2022, to fill three (3) full term positions for director at large to serve four (4) year terms and order the Special Election to be held May 7, 2022, to fill one (1) unexpired two (2) year term for a director at large. All filings for a position on either the general ballot or the special ballot will be done at the Hemphill County Underground Water District offices located at 211 N. 2nd. Street. Lisa Johnson is the Early Voting Clerk for both elections and will conduct the absentee voting from April 25-May 3, 2022, during the weekday hours of 8:00 am to 5:00 pm. All early voting will be conducted at the Hemphill County Courthouse located at 400 Main Street and Canadian ISD Administration office at 800 Hillside. Election day voting is to be done according to Hemphill County precincts at the designated locations on Saturday, May 7, 2022, from 7:00 am to 7:00 pm.

Vote: 5-0 In Favor

(f) Adopt Resolution Number 2022-02 regarding joint election with Hemphill County, Canadian Independent School District, Hemphill County Hospital District and City of Canadian.

Action: Motioned by Marty Carr and seconded by Spencer Hanes for the board to adopt Resolution No. 2022-02 regarding the Joint Election Agreement with Hemphill County, Canadian ISD, Hemphill County Hospital District and the City of Canadian.

Vote: 5-0 In Favor

(g) Take Up, Consider and Take Action to approve Joint Election Agreement with Canadian ISD, Hemphill County Hospital District, the City of Canadian and Hemphill County

Action: No action required-item combined with agenda item 4 (f).

(h) Approve September 30, 2021, and December 31, 2021, Investment Report; Approve Financial Reports for September 30, 2021; October 31, 2021, November 30, 2021, and December 31, 2021, as well as Ratify Bills Paid for September 2021 thru December 2021

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to accept Investment Reports for September 30, 2021, and December 31, 2021. Approve Financial Reports for September 30, 2021, thru December 31, 2021, as well as ratifying the bills.

Vote: 5-0 In Favor

(i) Take up, Consider and Take Action to authorize payment of expenses related to the demolition of the Canadian Apartments

Action: Motioned by Marty Carr and seconded by Elizabeth Light to take no action and bring back next month.

Vote: 4-0 In Favor Abstain: Spencer Hanes

(5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Next meeting date will be February 17, 2022, at 5:30 pm.

6.) Adjournment

Action: Motioned by Elizabeth Light and seconded by Tom Isaacs to adjourn @ 7:26 pm. on January 18, 2022

Vote: 5-0 In Favor

Jim Haley President

Elizabeth Light, Secretary