



**MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
August 25, 2022, @ 5:30 P.M
Hemphill County UWCD District Board Room**

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Elizabeth Light, Tom Isaacs, and Craig Cowden

Others Present: Janet Guthrie-General Manager

Members Absent: Spencer Hanes

1) ESTABLISHMENT OF A QUORUM

Following roll call President Marty Carr established a quorum of the Board was present and called the meeting to order at 5:30 p.m. on August 25, 2022

2)Public Comment

None

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows

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Action: No Action

Vote: None taken

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4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(a) Budget Work Session

Action: GM Janet Guthrie reviewed the proposed revisions to the budget for FY 2022-23 since the last meeting. Discussion was held regarding salaries. The history of pay raise compensation was reviewed along with the current and proposed salaries of other governmental entities. GM Guthrie proposed a pay increase of 4% for the General Manager or \$165.00 per month and an 8% increase or \$165.00 per month for the Field Tech position and an allocation of \$4,045.00 for part time administrative assistance at the rate of \$16.05 for 192 hours per year.
Vote: no vote – board approval for placement in budget line item.

(b) Adopt Budget for Fiscal Year October 1, 2022 thru September 30, 2023

Action: Motioned by Elizabeth Light and a second by Craig Cowden to adopt the Budget for Fiscal Year October 1, 2022 thru September 30, 2023 with TOTAL INCOME OF \$371,002.00 AND TOTAL EXPENDITURES OF \$370,820.00

Vote: 5-0 In Favor

(c) Set Tax Rate for 2022 Taxes and Adopt Resolution and Order No 2022-05 by the Board of Directors of the Hemphill County UWCD Adopting a Tax Rate for Fiscal Year 2022-2023

Action: Motion by Elizabeth Light and a second by Tom Isaacs to move the tax rate for the authorized administrative and maintenance tax for Fiscal Year 2022-2023 is adopted and established at \$0.02605 per one hundred dollars (\$100.00) of assessed valuation and this tax rate will raise more taxes for maintenance and

operations than last year's tax rate by 5.3% and this tax rate will decrease taxes on a \$100,000 home by approximately \$6.92.

Vote: 5-0 in Favor

(d) Approve Order adopting an Export Fee for Fiscal Year 2022-2023

Action: Motion by Spencer Hanes and a second by Elizabeth Light to move the District approve the Order Adopting an Export Fee for Fiscal Year 2022-2023 and establish an export fee of \$0.02605 cents per thousand gallons of water.

Vote: 5-0 in Favor

(e) Take up, Consider and Take Action on Resolution and Order No. 2022-04 Adopting Investment Policy and Strategy Statement

Action: Motioned by Craig Cowden and a second by Elizabeth Light for the board to Resolution and Order No. 2022-04 By the Board of Directors of the Hemphill County UWCD Adopting Investment Policy and Strategy Statement

Vote: 5-0 In Favor

(f) Take up, Consider and Take Action on FY 2020-2021 Annual Report.

Action: Motion by Spencer Hanes and a second by Craig Cowden to approve the Annual Report for Fiscal Year 2020-2021.

Vote: 5-0 in Favor

(5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: following open discussion, the next meeting date will be September 19, 2022 at 5:30 pm.

6.) Adjournment

Action: Motioned by Elizabeth Light and a second by Craig Cowden for the board to adjourn at 6:57 pm.

Vote: 5-0 In Favor

Marty Carr, President

Elizabeth Light, Secretary