



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
April 19, 2023, @ 5:30 P.M  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Spencer Hanes, Elizabeth Light, Tom Isaacs, and Craig Cowden

Others Present: Janet Guthrie-General Manager, Kayce Long, Field Technician and Wade Oliver, PG Intera

Members Absent: None

**1) ESTABLISHMENT OF A QUORUM**

Following roll call President Marty Carr established a quorum of the Board was present and called the meeting to order at 5:31 p.m. on 04-19-2023.

**2)Public Comment**

None

**3) Consent Agenda**

(a) Review and Approval of Minutes of Board Meeting held as follows

- March 23, 2023

Action: Motioned by Tom Isaacs and seconded by Craig Cowden to approve Consent Agenda Item 3

(a)

Vote:4-0 In Favor

Elizabeth Light entered 5:34 pm

**4)Action Agenda-These items may not have been addressed in the order in which they are listed:**

a. Take Up, Consider and Take Action to Adopt Resolution No. 2023-01 Resolution to Adopt Desired Future Conditions

Action: Motion by tom Isaacs and seconded by Spencer Hanes to adopt and approve Resolution No. 2023-01 to Adopt the Desired Future Conditions.

Vote: 5-0 In Favor

b. Hear Presentation on Well Spacing and Production Allocations

Wade Oliver, PG with Intera presented the draft Technical Memorandum regarding Production Allocation and Well Spacing Evaluation. Mr. Oliver and General Manager Janet Guthrie will have further discussion regarding the Acceptable Decline Rate and SCDA delineations.

Action: No action

Vote: No vote taken

c. Take up, Consider and Take Action to Accept bid on Lot 2 Blk 5 Buffalo Hills

**Action:** Motioned by Spencer Hanes and seconded by Tom Isaacs to accept the bid of \$2,000.00 from Taylor Gray for the property described as Lot 2 Blk 5 Buffalo Hills.

**Vote:** 5-0 In Favor

**(d) Take Up, Consider and Take Action to approve Intern for fiscal year 2022-2023**

**Action:** Motioned by Elizabeth Light and seconded by Craig Cowden to authorize the General Manager to reclassify the salary allocation in the 2022-2023 budget from part time employee to a paid intern and further authorize the general manager to develop a job description.

**Vote:** 5-0 In Favor

**(e) Take Up, Consider and Take Action to Approve Sponsorship at TAGD Summit**

**Action:** Motioned by Spencer and seconded by Tom Isaacs to approve a \$2,000 sponsorship for the TAGD Groundwater Summit.

**Vote:** 5-0 In Favor

**(f) Take Up, Consider and Take Action to Authorize Travel to the Texas Groundwater Conference, Austin, TX June 6 and June 7, 2023**

**Action:** Motioned by Elizabeth Light and seconded by Craig Cowden to authorize the travel of the GM to the Texas Groundwater Conference in Austin, TX June 6 and June 7, 2023.

**Vote:** 5-0 In Favor

**(g) Take Up, Consider and Take Action on Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications, field and water quality lab activity report, activities related to District's Education program, rainfall information and quarterly drought report.**

**Action:** Motioned by Craig Cowden and seconded by Elizabeth Light to approve the management report for March 2023.

**Vote:** 5-0 In Favor

**(h) Approve March 2023, Financial Reports, Ratify Bills Paid for March 2023 and approve the Quarterly Investment Report**

**Action:** Motioned by Elizabeth Light and seconded by Craig Cowden for the board to approve the March 2023, financial reports, ratify the bills paid in March and approve the quarterly investment report for March 30, 2023.

**Vote:** 5-0 In Favor

**(i) Legislative Update**

GM Janet Guthrie advised the board there had been over 8,000 bills filed this session. Bills are now moving from the House to the Senate and the Senate to the House

**Action:** No Action – discussion item only

**Vote:** No vote taken

**(f) Rules Work Session to discuss Chapter 5**

**Action:** No Action – discussion item only

**Vote:** No vote taken

**(5) Discussion Agenda**

**(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time**

Action: following open discussion, the next meeting date will be May 25, 2023, at 5:30 pm.

**6.) Adjournment**

**Action:** Motioned by Elizabeth Light and seconded by Tom Isaacs for the board to adjourn at 8:16 pm.

**Vote:** 5-0 In Favor

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Marty Carr, President

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Elizabeth Light, Secretary