



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
August 14, 2023, @ 5:30 P.M  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Spencer Hanes, Elizabeth Light, Craig Cowden and Tom Isaacs.

Others Present: Janet Guthrie-General Manager HCUWCD,

Members Absent: None

### 1) ESTABLISHMENT OF A QUORUM

Following roll call President Marty Carr established a quorum of the Board was present and called the meeting to order at 5:30 p.m. on 08-14-2023.

### 2)Public Comment

None

### 3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows

- July 20, 2023 Regular Board Meeting
- July 20, 2023 Management Plan Hearing

Action: Motioned by Spencer Hanes and seconded by Craig Cowden to approve Consent Agenda Item 3 (a)

Vote: 5-0 In Favor

### 4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(a). Annual Water Quality Report for Fiscal Year 2022-2023

Action: Kaycee Long presented the Water Quality Report for Fiscal Year 2022-2023. Mrs. Long explained the programs of the district, the results of this year's analysis and answered questions from the board.

Vote: None taken

Kaycee exited the meeting at approximately 7:00 pm.

(b). Take up, consider, and take action to approve Annual Report for Fiscal Year 2022-2023

**Action:** Motion by Spencer Hanes second by Elizabeth Light for the District to approve the Annual Report for Fiscal Year 2022-2023.

**Vote:** 5-0

(c). Take up, consider and take action to approve Renewal of Large Production Permit No. 100-125

**Action:** No Action taken. Proper notice of proposed action to the applicant was not provided. Permit will be renewed at the next meeting.

**Vote:** None taken

(d) Contract from TICO Drill Collar Inspection Field Contract for fiscal year 2023-2024

**Action:** Motioned by Craig Cowden and seconded by Spencer Hanes to approve the contract with TICO Drill Collar Inspection for technical services for fiscal year 2023-2024.

**Vote:** 5-0 In Favor

(e) Take Up, Consider and Take Action on Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications, field and water quality lab activity report, activities related to District's Education program, rainfall information.

**Action:** Motioned by Elizabeth Light and seconded by Spencer Hanes to approve the management report for July 2023.

**Vote:** 5-0 In Favor

(f) Take Up, Consider and Take Action to Approve July 2023, Financial Reports, Ratify Bills Paid for July 2023

**Action:** Motioned by Spencer Hanes and seconded by Craig Cowden for the board to approve July 2023, financial reports and ratify the bills paid in July 2023.

**Vote:** 5-0 In Favor

(g) CLOSED SESSION – Chairman Marty Carr announced the board will go into closed session at 7:08 pm under the authority of the Texas Open Meetings Act, Chapter 551, Texas Government Code for deliberations regarding personnel matters (§ 551.074)

(h) Consider recommendation(s) regarding matters discussed in closed session – Chairman Marty Carr announced the Board was now back in open session at 7:46 pm

**Action:** Motion by Elizabeth Light and seconded by Craig Cowden to approve the web posting and job description presented with closing date of August 28, 2023 for resume submission.

**Vote:** 5-0

(i) Budget Work Session FY 2023-2024

General Manager Janet Guthrie presented another version of the draft budget that had the certified tax roll at the same rate as last year as well as the no new revenue tax rate, voter approval tax rate and the deminimus tax rate, The board worked through several items of discussion. A brief discussion was held regarding the various line items and a discussion was held regarding the option of having a self-regulated Health Savings Account with Happy State Bank or hiring Fidelity to establish a managed Health Savings Account or other Savings Account as allowed by law.

**Action:** No Action – discussion item only

**Vote:** No vote taken

**(j) Adopt Proposed Tax Rate for Fiscal Year October 1, 2023 thru September 30, 2024**

**Action:** Move the board adopt a proposed tax rate of .022268 cents per hundred dollar valuation for tax year 2023. The proposed Tax Rate will not increase tax revenues in Hemphill County UWCD.

**Vote:** 5-0 in Favor Roll Call vote was taken.

**(5) Discussion Agenda**

**(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time**

**Action:** following open discussion, the next meeting date will be September 6, 2023 at 5:30 pm.

**6.) Adjournment**

**Action:** Motioned by Elizabeth Light and seconded by Spencer Hanes for the board to adjourn at 8:22 pm.

**Vote:** 5-0 In Favor

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Marty Carr, President

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Elizabeth Light, Secretary