



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
February 19, 2024 @ 5:30 P.M.  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Spencer Hanes, Tom Isaacs, and Craig Cowden, Elizabeth Light

Others Present: Christa Perry

Members Absent: none

### 1) ESTABLISHMENT OF A QUORUM

Following roll call President Christa Perry established a quorum of the Board was present and called the meeting to order at 5:33 p.m. on February 19, 2024.

### 2) Public Comment

No Public Comment

### 3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows:

- January 16, 2024, Regular Board Meeting

Action: Motioned by Spencer Hanes and seconded by Craig Cowden to approve Consent Agenda Item 3 (a)

Vote: 5-0 In Favor

### 4) Action Agenda- These items may not have been addressed in the order in which they are listed:

(a) Accept Certification of Unopposed Candidates for General Election to be held May 4, 2024 AND Issue Order of Cancellation for General Election to have been held on May 4, 2024

Action: Motioned by Elizabeth Light and seconded by Craig Cowden for the board to accept the Certification of Unopposed Candidates as presented by Secretary Elizabeth Light. Move the Board issue the order of cancellation to cancel the general election and special election scheduled to have been held May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code and declare the unopposed candidates of the General Election Craig Cowden and Spencer Hanes pending no write-ins by February 20, 2024 deadline.

Vote: 5-0 In Favor.

(b) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications (if any), field and water quality lab activity report, activities related to District's Education program, rainfall information, drought report.

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to approve Management report for January 2024.

Vote: 5-0 In Favor

(c) Approve January 2024 Financial Reports, Ratify Bills Paid for January 2024.

Action: Motioned by Elizabeth Light and seconded by Spencer Hanes to approve the financial report and ratify bills for January 2024.

Vote: 5-0 In Favor

(d) Take Up, Consider and Take Action to approve Intera's invoice for the Production Allocation and Well Spacing Evaluation presented April 2023.

Action: No action taken- Intera did not provide invoice for the evaluation presented April 2023.

Vote: No vote taken

(e) Take Up, Consider, and Take Action on QuickBooks products for 2024 Renewal.

Action: Move the board approve to renew the Desktop Por Plus version of QuickBooks. .

Vote: 5-0 In Favor

(f) Take up, consider, and take action on symposium or conference attire.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the purchase of vests and button down shirts for employees.

Vote: 5-0 In Favor

(g) Take up, consider, and take action on Enforcement Issues relating to failure to drill well within ten yards of the location identified in the approved well registration.

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to move to Enforcement for Etter Well for violation of failure to drill well within 10 yards of location identified in approved well registration. As for Howard Drilling, our office will reach out to the office in Beaver, OK and talk with permitting and give them 30-days to amend well report errors with a condition that if not amended in 30 days, our office will audit all records for any other violations prior to the two wells needing amended.

Vote: 5-0 In Favor

## (5) Discussion Agenda

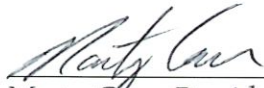
(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Following open discussion, the next meeting date is confirmed as Monday, April 15<sup>th</sup> at 5:30. Wade Oliver from Intera will be invited to discuss and answer questions from the draft technical memorandum.

6.) **Adjournment**

Action: Motioned by Elizabeth Light and seconded by Craig Cowden for the board to adjourn at 8:12 pm.

Vote: 5-0 In Favor



Marty Carr, President



Elizabeth Light, Secretary