



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
April 15, 2024 @ 5:30 P.M.
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Spencer Hanes, Tom Isaacs, and Craig Cowden, Elizabeth Light

Others Present: Michelle Sutherland, Kaycee Long, Christa Perry

Members Absent: none

1) ESTABLISHMENT OF A QUORUM

Following roll call President Christa Perry established a quorum of the Board was present and called the meeting to order at 5:32 p.m. on April 15, 2024.

2) Public Comment

No Public Comment

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows:

- February 19, 2024, Regular Board Meeting

Action: Motioned by Spencer Hanes and seconded by Craig Cowden to approve Consent Agenda Item 3 (a)

Vote: 5-0 In Favor

4) Action Agenda- These items may not have been addressed in the order in which they are listed:

(a) Discuss with Wade Oliver of INTERA, Inc the production allocation and well spacing evaluation from April 18, 2023

Action: Motioned by Tom Isaacs and seconded by Elizabeth Light for the board to accept in draft form the findings and consider the recommendations of Intera's production allocation and well spacing evaluation technical memorandum April 2023.

Vote: 5-0 In Favor.

(b) Take up, Consider, and Take Action for final INTERA, Inc. Invoice for Task 2 Production Allocation & Well Spacing Analysis.

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light for the board to approve the final Intera invoice for \$3673.81 for the Production Allocation and Well Spacing Evaluation.

Vote: 5-0 In Favor.

(c) Hear Presentation from Michelle Sutherland, of Envision Water, with the 2023-2024 water level measurements and maps.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the FY 2024 Decline Rate Analysis and Desired Future Conditions tracking report presented by Michelle Sutherland.

Vote: 5-0 In Favor

(d) Take up, consider, and take action on payment for travel fees and fiscal year 2024, the second year of the contract for Michelle Sutherland.

Action: Motioned by Spencer Hanes and seconded by Craig Cowden to approve the invoice from Michelle Sutherland of Envision Water for the FY 2024 Decline Rate Analysis and Desired Future Conditions report in the amount of \$19,000.

Vote: 5-0 in Favor.

(e) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications (if any), field and water quality lab activity report, activities related to District's Education program, and rainfall information.

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light to approve Management report for February and March 2024.

Vote: 5-0 In Favor

(f) Approve February and March 2024 Financial Reports, Ratify Bills Paid for February and March 2024 and approve March 2024 Investment Report.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the financial report for February 2024 and March 2024 and the 1st Quarter 2024 Investment Report.

Vote: 5-0 In Favor

(g) Take up, consider, and take action to approve 2024 Texas Groundwater Summit Pen sponsorship for \$2000.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the pen sponsorship for the 2024 Texas Groundwater Summit for \$2000.

Vote: 5-0 In Favor

(h) Take up, consider, and take action to approve General Manager vacation hours for previous hours worked.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve documenting the vacation hours for General Manager.

Vote: 5-0 In Favor

(i) Take up, Consider, and Take Action to approve Rotary Club Flag Service.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the 2024 Rotary Flag Service for \$60.

Vote: 5-0 In Favor

(5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Following open discussion, the next meeting date is confirmed as Monday, May 20th at 5:30.

6.) Adjournment

Action: Motioned by Elizabeth Light and seconded by Craig Cowden for the board to adjourn at 7:50 pm.

Vote: 5-0 In Favor

Marty Carr, President

Elizabeth Light, Secretary