



**MINUTES OF THE**  
**Hemphill County Underground Water Conservation District**  
Board Meeting  
October 14, 2025 @ 5:00 P.M.  
*Hemphill County UWCD District Board Room*

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Tom Isaacs, Spencer Hanes, Craig Cowden, and Elizabeth Light

Others Present:

Members Absent:

### 1) ESTABLISHMENT OF A QUORUM

Following the roll call Christa Perry called the meeting to order at 5:31 p.m. on October 14, 2025 and established a quorum of the Board. Elizabeth Light joined at 5:35

### 2)Public Comment

No Public Comment

### 3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows:

- September 8, 2025, Regular Board Meeting

Action: Motioned by Spencer Hanes and seconded by Craig Cowden to approve Consent Agenda Item 3 (a)

Vote: 4-0 In Favor

### 4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(a)Take up, Consider and Take Action to Approve 2025 Water Quality Report for FY 24-25

Action: Motion by Spencer Hanes and seconded by Elizabeth Light to approve the 2025 Water Quality Report.

Vote: 5-0 in favor

(b) Take up, consider and take action on Management Report from General Manager, discussing recent meetings attended, well registrations and permits acted on by the General Manager, status of any administratively incomplete applications (if any), field and water quality lab activity report, activities related to District's education program, rainfall information.

**Action:** Motioned by Spencer Hanes and seconded by Craig Cowden to approve the Management Report for September 2025 with the addition of adding a \$50 meeting fee + meal expense + mileage reimbursement for meetings attended by Board Members, including GMAI meetings.

**Vote:** 5-0 in Favor

**(c) Take up, Consider and Take Action to Approve September 2025 Financial Reports, Ratify Bills Paid for September 2025, and 4th Quarter Investment Report**

**Action:** Motioned by Spencer Hanes and seconded by Tom Isaacs to approve the Financial Report for September 2025 and 4<sup>th</sup> Quarter Investment Report

**Vote:** 5-0 in Favor

**(d) Take up, Consider and Take Action to approve Large Production Permit P100-135**

**Action:** Motioned by Craig Cowden and seconded by Spencer Hanes to approve the Application H-2025-24 and H-2025-26 for Peyton Ranch, LLC Large Production Permit for 360 and 690 Acre-feet per year for irrigation purposes according to the terms and conditions outlined in Permit P00-135.

**Vote:** 5-0 in Favor

**(e) Take up, consider, and take action on Hemphill County Beef Conference booth for 2026.**

**Action:** Motioned by Tom Isaacs and seconded by Elizabeth Light to approve the Speaker Sponsorship for the 2026 Beef Conference.

**Vote:** 5-0 In Favor

**(f) Take up, consider, and take action on 8th Biennial Texas Panhandle Water Conservation Symposium booth for 2026.**

**Action:** Motioned by Elizabeth Light and seconded by Craig Cowden to approve the Bronze Sponsorship for the 2026 Panhandle Water Conservation Symposium

**Vote:** 5-0 in Favor.

**(g) Review Employee Leave Report.**

**Action:** Motion by Spencer Hanes and seconded by Craig Cowden to approve the Leave Report for 2024-2025.

**Vote:** 5-0

**(h) District Rules Work Session**

**Action:** Review List of CP things to do from a while back from Drew Miller of Kemp Smith

**Vote:**

- Raise \$15 Registration fee to \$25- **5-0 in favor**
- Raise application fee for new and renew large production permits and export permits from \$125 to \$250- **5-0 in favor**
- Delete section 4.009 and remove required driller deposit fee from 4.005- **5-0 in favor**
- Delete Inside Diameter of Culum Pipe column from Table at 5.407 (a), change all distances to measurement in FEET, and rename next column Instantaneous Pumping Rate- **4-1 in favor**
- 5.523- Remove monthly requirement but leave annual meter requirement- **5-0 in favor**

**(5) Discussion Agenda**

**(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time**

**Action:** Following open discussion, the next meeting date is confirmed Tuesday, December 9th, 2025.

**6.) Adjournment**

**Action:** Motioned by Elizabeth Lights and seconded by Craig Cowden for the board to adjourn at 8:04 pm.

**Vote:** 5-0 In Favor

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Marty Carr, President

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Elizabeth Light, Secretary