



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
January 12, 2026 @ 5:00 P.M.
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Tom Isaacs, Craig Cowden, and Elizabeth Light

Others Present: Christa Perry, Fabian Diaz, John Merriss

Members Absent: Spencer Hanes

1) ESTABLISHMENT OF A QUORUM

Following the roll call Christa Perry called the meeting to order at 5:30 p.m. on January 12, 2026 and established a quorum of the Board. Tom Isaacs joined at 5:40

2)Public Comment

No Public Comment

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows:

- December 9, 2025 Regular Board Meeting

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to approve Consent Agenda Item 3 (a)

Vote:3-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

(a) Take up, Consider and Take Action to Approve the Financial Audit for Fiscal Year Ending September 30,2025.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden for the board to approve the Financial Audit Report for Fiscal Year ending September 30, 2025.

Vote: 4-0 In Favor.

(b) Hear Presentation from 4-H Water Ambassador and Take up, Consider and Take Action to Approve Advocate level sponsorship for Texas 4-H Water Ambassador program.

Action: Motioned by Craig Cowden and seconded by Tom Isaacs for the board to agree to Advocate Level Sponsorship at \$1000 of Texas 4-H Water Ambassador program.

Vote: 4-0 In Favor

(c) Take up, consider and take action on Management Report from General Manager, discussing recent meetings attended, well registrations and permits acted on by the General Manager, status of any administratively incomplete applications (if any), field and water quality lab activity report, activities related to District's education program, rainfall information.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the Management Report for January 2026 with the reminder to include the 5- year average rainfall spreadsheet.

Vote: 4-0 in Favor

(d) Take up, Consider and Take Action to Approve December 2025 Financial Reports, Ratify Bills Paid for December 2025 and 4th Quarter Investment Report.

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to approve the Financial Report for December 2025 and 4th Quarter Investment Report with second signatures on Kemp Smith, DFP, and TX Health Benefits Pool on checks over \$2500 (budgeted item checks) from October- December.

Vote: 4-0 in Favor

(e) Order and Notice of General Election for May 2, 2026, to elect three (3) Directors at Large to serve four (4) year terms. Delegate authority to Christa Perry, General Manager, to act as agent for presiding officer of the board in election matters.

Action: Motioned by Tom Isaacs and seconded by Craig Cowden to approve the order and notice of the General Election to be held May 2, 2026, and delegate Christa Perry to act as agent for presiding officer for May 2, 2026, Election

Vote: 4-0 In Favor

(f) Take Up, Consider, and Take Action to approve the Joint Election Agreement with Canadian Independent School District, Hemphill County Hospital District, and City of Canadian.

Action: Motioned by Craig Cowden and seconded by Tom Isaacs to approve entering the joint election agreement with Canadian ISD, Hemphill Co Hospital District, and the City of Canadian for the May 2, 2026, Election.

Vote: 4-0 In Favor

(g) Take up, Consider and take action to change the Annual Leave and Sick Leave Policy Sections of the Employee Policy

Action: Motioned by Elizabeth Light and seconded by Tom Isaacs to approve Annual Leave and Sick Leave Policy with change to sick leave entered as a lump sum.

Vote: 4-0 in Favor

4. (h) Take up, Consider and Take Action to approve Rule Amendment Resolution and Order 2026-01

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve Rule Amendment Resolution and Order 2026-01.

Vote: 4-0 in Favor

4. (i) Rules Work Session to discuss District Rules 5.113

Action: Will further discuss with lawyer to add a rule section to issue a grandfathered, or historically producing well, permit for the current usage and add meter if needed. If outside of what you are currently producing, then an application for a large or small production permit would be required including requirements of notices, fees, and spacing requirements. Consider changing 5.503 from “new” to historical use wells for metering requirements.

Vote: No Vote

(5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Following open discussion, the next meeting date is confirmed Tuesday, March 3rd at 5:30.

6.) Adjournment

Action: Motioned by Elizabeth Lights and seconded by Craig Cowden for the board to adjourn at 8:12 pm.

Vote: 4-0 In Favor

Marty Carr, President

Elizabeth Light, Secretary