



**HEMPHILL COUNTY UNDERGROUND  
WATER CONSERVATION DISTRICT**

**Information Required by Section 26.18  
Texas Tax Code**

**1. The name of each member of the governing body of the taxing unit:**

President – Marty Carr  
Vice-President – Spencer Hanes  
Secretary – Elizabeth Light  
Director – Tom Isaacs  
Director – Craig Cowden

**2. The mailing address, email address, and telephone number of the taxing unit:**

211 N. 2nd Street  
PO Box 1142  
Canadian, TX 79014  
Email: [info@hemphilluwcd.org](mailto:info@hemphilluwcd.org)  
Phone: (806) 323-8350

**3. The official contact information for each member of the governing body of the taxing unit, if that information is different from the information described in Subdivision (2):**

Same as item 2

**4. The taxing unit's budget for the preceding two years: FY 2023 and FY 2024**

HEMPHILL CO UWCD  
 FY 2022-2023  
 BUDGET/AMENDMENTS

HEMPHILL COUNTY UWCD  
 BUDGET  
 FY 2022-2023

	1	2	3	4	5	6
	9.02000			AMENDMENTS		
	Balanced Budget			FY 2022-23		
	FY 2022-23			FY 2022-23		
				Jul-23		
14 Interest Income	7,500.00	500,000 @ 1.5%	30,000.00		37,500.00	Match actual income
15 Permit Fees	200.00				200.00	
16 Fee Proceeds	363,302.00	1,648,037,504 @ .03605 rate 95% of 362,413.77			363,302.00	
17 Total Income	371,002.00		30,000.00		401,002.00	
18 Advertising	3,500.00	Rules notices, water ambassador, permit notices, conservation ad, conference materials	2,500.00		5,000.00	TAGD sponsorship at summit
19 Assessment Fee	12,000.00	Actual is 10.016 per email 5/21/22 Pam Scalas			12,000.00	
20 Automobile Expense		price continues to increase? May keep same if we can				
21 Fuel	1,500.00	finish this year under 1,000			1,500.00	
22 Repairs & Maintenance	800.00	routine maintenance, 2 tires,			800.00	
23 Total Automobile Expense	2,300.00				2,300.00	
24 Capital Outlay	4,000.00	Exterior sign, leaf or surface pro, computer, (parking lot back or HVAC will someday need attention)			4,000.00	
25 Consultant Fees						
26 Field Contract	11,490.00	annual contract			11,490.00	
27 Independent Consultant	50,400.00	Half = \$12,000 3D Model \$9,000 and Inters \$ 29,400			50,400.00	
28 Half & Associates	5,500.00	Half has advised the fee for 2022-23 will be going up \$500.00			5,500.00	
29 Ray Reedy	10,500.00	annual contract			10,500.00	
30 Total Consultant Fees	85,900.00				85,900.00	
31 Contingency Fund	0.00				0.00	
32 Directors Fees	3,000.00	monthly meetings 12 meetings @ \$250 per mtg			3,000.00	
33 Dues and Subscriptions						
34 TDWA	0.00		100.00		100.00	membership fee (drillers association)
35 Newspaper etc	200.00				200.00	
36 Panhandle Water Planning Group	2,200.00				2,200.00	
37 Rotary Club	0.00	Ring Service	60.00		60.00	Ring service
38 TAGD	1,600.00	no rate change being proposed			1,600.00	
39 TWCA	450.00				450.00	
40 Total Dues and Subscriptions	4,450.00				4,610.00	
41 Education & Training	5,000.00	Geef Conference, Water Festival, mg fees PFU training			5,000.00	
42 Election Expense	0.00	No Election this year			0.00	
43 Field Supplies	800.00	Shipping costs going up			800.00	
44 Insurance						
45 Adm Fees	25.00		75.00		100.00	
46 Dental	905.00	no change			905.00	
47 Medical	25,000.00	two employees @ 781.00 each per month and 3,000 each to Health savings acct.			25,000.00	
48 Vision	215.00	2 employees @ 8.93 each / month			215.00	
49 Life	360.00	2 employees @ 21.30 each / month			360.00	
50 Insurance - Other	6,250.00	High bonds for directors & gen, liability, workmans comp etc.			6,250.00	
51 Total Insurance	32,625.00				32,730.00	
52 Lease Payments						
53 Building	0.00				0.00	
54 Copier	4,500.00	lease payment and printing fee			4,500.00	
55 Total Lease Payments	4,500.00				4,500.00	
56 Maintenance Agreement	0.00				0.00	
57 Information	100.00				100.00	
58 Loan Payment	0.00				0.00	
59 Office Supplies & Software	5,500.00				5,500.00	
60 Payroll Expenses						
61 Salaries	36,365.00	board reviews salaries - can we budget some for part time help if/when needed?			36,365.00	
62 Internship	0.00				0.00	
63 Taxes	6,690.00	paid to salaries			6,690.00	
64 Total Payroll expenses	106,365.00				106,365.00	
65 Pension Plan	4,000.00	paid to salaries 4%			4,000.00	
66 Postage and Delivery	650.00				650.00	
67 Professional Fees						
68 Accounting Fees	6,100.00	invitation sent 5/27/22 contract is 100 less			6,100.00	
69 Design Fees	345.00	I use this to purchase pictures from local photographers and other sources if I can not find it locally for publications			345.00	
70 GMA 1 Joint Planning	2,000.00	no contract with Inters this year move money to consultant fee			2,000.00	
71 Legislative Consultant	5,640.00	contract through dec 2023 pay annually.			5,640.00	
72 Legal Fees-General	42,500.00	Rules, DFC adoption, permitting, legislative interpretation ts	-2,535.00		39,965.00	
73 Other	0.00				0.00	
74 Total Professional Fees	54,585.00				54,050.00	
75 Recording Fees	200.00	computers, network, building, plumbing, bug man,			200.00	
76 Repairs & Maintenance	4,750.00	HVAC as needed			4,750.00	
77 Tax Collection	1,000.00				1,000.00	
78 Telephone						
79 Cell Phone	2,775.00	Under contract till November then will price new plan ring central contract up in dec. 2022 consider PTC			2,775.00	
80 Land Phone	1,500.00	landline service & less cost			1,500.00	
81 Total Telephone	4,275.00				4,275.00	
82 Travel & Ent	11,500.00				11,500.00	
83 TWDS Grant Project	0.00				0.00	
84 Utilities	4,000.00				4,000.00	
85 Vehicle Allowance	7,300.00	aim \$600 per month	-1,300.00		6,000.00	match actual
86 Water Analysis	0				0	
87 Water Quality Lab Supplies	2,500.00				2,500.00	
88 Web Site Expense	2,500.00	The Texas Network, LLC. Humble Texas \$3,430 for creating webdesign \$125 monthly to host, security and front side support as needed. We have official quote next meeting.	1,000.00		3,500.00	only fee to port
89 TOTAL EXPENSE	370,420.00		0.00		370,420.00	
90 to be placed/taken reserves	182.00		36,000.00		36,182.00	to be placed into reserves
91 Current Cash on Hand	874,668.71	as of 7/31/2022			871,527.00	as of 6/30/2022
92 Less Outstanding Operating Obligations	-107,109.20	Less Outstanding Operating Obligations			-103,119.00	Less Outstanding Operating Obligations
93 Estimated Reserves 09/30/22	567,358.50	Estimated Reserves 09/30/22			738,417.20	Estimated Reserves 09/30/23
94 Estimated Tax Revenues	363,302.00	Estimated Tax Revenues				
95 Other Budgeted Income	7,700.00	Other Budgeted Income				
96 Less Estimated Expenditures	-370,420.00	Less Estimated Expenditures				
97 Estimated Reserves as of 9/30/23	567,740.50	Estimated Reserves as of 9/30/23				

HEMPHILL CO UWCD FY 2023-2024 BUDGET		0.022226 Adopted Budget FY 2023-24	Amendments 08/26/24
Interest Income		16,000.00	+29,000.00
Permit Fees		200.00	
Tax Proceeds		350,344.41	
<b>Total Income</b>		<b>366,544.41</b>	
Advertising		5,000.00	
Assessment Fee		12,000.00	
Automobile Expense		2,000.00	
Capital Outlay		6,000.00	
Consultant Fees		36,990.00	+2,500.00
Directors Fees		3,000.00	
Dues and Subscriptions		4,660.00	
Education & Training		6,000.00	
Election Expense		2,000.00	
Field Supplies		800.00	
Insurance		38,650.00	
Lease Payments		4,500.00	
Miscellaneous		100.00	+100.00
Office Supplies & Software		5,500.00	
Payroll Expenses		109,950.00	
Pension Plan		4,000.00	
Postage and Delivery		650.00	
Professional Fees			
Accounting Fees		6,100.00	
Design Fees		300.00	
GMA 1 Joint Planning		36,000.00	-30,000.00
Legislative Consultant		5,640.00	-5,640.00
Legal Fees-General		40,700.00	-10,000.00
Other		0.00	
<b>Total Professional Fees</b>		<b>88,740.00</b>	
Recording Fees		200.00	
Repairs & Maintenance		4,750.00	
Tax Collection		1,000.00	
Telephone		4,275.00	
Travel & Ent		10,000.00	
Utilities		4,000.00	
Vehicle Allowance		6,000.00	
Water Quality Lab Supplies		2,500.00	
Web Site Expense		3,275.00	+1,500.00
<b>TOTAL EXPENSE</b>		<b>366,540.00</b>	

5. The taxing unit’s proposed budget or adopted budget for the current year: FY 2025

HEMPHILL CO UWCD FY 2024-2025 BUDGET		0.022268
		Adopted Budget
		FY 2024-25
<b>Interest Income</b>		19,800.00
<b>Permit Fees</b>		200.00
<b>Tax Proceeds</b>		247,748.03
<b>Total Income</b>		267,748.03
<b>Advertising</b>		6,500.00
<b>Assessment Fee</b>		12,000.00
<b>Automobile Expense</b>		2,000.00
<b>Capital Outlay</b>		6,000.00
<b>Consultant Fees</b>		35,500.00
<b>Directors Fees</b>		3,000.00
<b>Dues and Subscriptions</b>		4,685.00
<b>Education &amp; Training</b>		7,000.00
<b>Election Expense</b>		0.00
<b>Field Supplies</b>		800.00
<b>Insurance</b>		37,085.00
<b>Lease Payments</b>		3,000.00
<b>Miscellaneous</b>		200.00
<b>Office Supplies &amp; Software</b>		4,500.00
<b>Payroll Expenses</b>		116,900.00
<b>Postage and Delivery</b>		1,000.00
<b>Professional Fees</b>		
<b>Accounting Fees</b>		6,100.00
<b>Design Fees</b>		300.00
<b>GMA 1 Joint Planning</b>		20,000.00
<b>Legislative Consultant</b>		10,000.00
<b>Legal Fees-General</b>		40,700.00
<b>Other</b>		0.00
<b>Total Professional Fees</b>		77,100.00
<b>Recording Fees</b>		200.00
<b>Repairs &amp; Maintenance</b>		4,750.00
<b>Tax Collection</b>		1,000.00
<b>Telephone</b>		5,000.00
<b>Travel &amp; Ent</b>		10,000.00
<b>Utilities</b>		4,000.00
<b>Vehicle Allowance</b>		6,000.00
<b>Water Quality Lab Supplies</b>		2,500.00
<b>Web Site Expense</b>		4,500.00
<b>TOTAL EXPENSE</b>		355,220.00

6. The change in the amount of the taxing unit's budget from the preceding year to the current year, by dollar amount and percentage:  
FY 24-25 budget is a decrease of \$11,320.00 or 3.09%
  
7. The amount of property tax revenue budgeted for maintenance and operations for the preceding two years and the current year:  
FY 2023 Property Tax Revenue = \$363,302  
FY 2024 Property Tax Revenue = \$366,540  
FY 2025 Property Tax Revenue = \$267,748
  
8. The amount of property tax revenue budgeted for debt service for the preceding two years and the current year:  
FY 2022 \$0.00  
FY 2023 \$0.00  
FY 2024 \$0.00
  
9. The tax rate from maintenance and operations adopted by the taxing unit for the preceding two years:  
FY 2022 .0350/\$100  
FY 2023 .0350/\$100
  
10. The tax rate for the debt service adopted for the preceding two years:  
FY 2022 0.00/\$100  
FY 2021 0.00/\$100
  
11. The interest and sinking fund rate adopted by the district for the preceding two years:  
Not applicable.
  
12. The tax rate for maintenance and operations proposed by the taxing unit for the current year:  
FY 2024 0.022226/\$100
  
13. The tax rate for debt service proposed by the taxing unit for the current year:  
FY 2024 0.00/\$100
  
14. The interest and sinking fund tax rate proposed for the current year:  
Not applicable
  
15. The most recent financial audit of the taxing unit:  
See Annual Financial Audit in Website Resources