



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
March 3, 2026 @ 5:00 P.M.
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Tom Isaacs, Craig Cowden, and Spencer Hanes

Others Present: Christa Perry, Kaycee Long

Members Absent:

1) ESTABLISHMENT OF A QUORUM

Following the roll call Christa Perry called the meeting to order at 5:30 p.m. on March 3, 2026 and established a quorum of the Board. Elizabeth Light joined at 5:33

2)Public Comment

No Public Comment

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows:

- January 12, 2026 Regular Board Meeting

Action: Motioned by Spencer Hanes and seconded by Craig Cowden to approve Consent Agenda Item 3 (a)

Vote:4-0 In Favor

4)Action Agenda-These items may not have been addressed in the order in which they are listed:

4. (a) Envision Water Presentation and Discussion over TWDB Research, Science and Data Collection Grant Proposal

Action: Motioned by Tom Isaacs and seconded by Craig Cowden for the board to approve the TWDB Groundwater Research, Science and Data Collection Grant application presented by Michelle Sutherland of Envision Water for a total of \$185,000 with \$37,000 commitment from the district. This funding will be used as additional support to district resources and will not substitute for planned expenditures.

Vote: 5-0 In Favor.

4. (b) Take up, consider, and take action to approve authority of the General Manager to act on behalf of the HCUWCD for TWDB Research, Science and Data Collection Grant.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden for the board to grant Christa Perry, General Manager, to submit a TWDB Groundwater Research, Science and Data Collection Grant and the authority to act on behalf of the applicant.

Vote: 5-0 In Favor

4. (c) Take up, consider and take action on Management Report from General Manager, discussing recent meetings attended, well registrations and permits acted on by the General Manager, status of any administratively incomplete applications (if any), field and water quality lab activity report, activities related to District's education program, rainfall information.

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to approve the Management Report for February 2026.

Vote: 5-0 in Favor

4. (d) Take up, Consider and Take Action to Approve January 2026 Financial Reports, Ratify Bills Paid for January 2026 and review Letter of Credit 98717.

Action: Motioned by Spencer Hanes and seconded by Elizabeth Light to approve the Financial Report for January 2026.

Vote: 5-0 in Favor

4. (e) Take up, Consider and Take Action to Approve Impacts of changes to Annual Leave and Sick Leave Sections of the Employee Policy.

Action: Motioned by Elizabeth Light and seconded by Tom Isaacs to approve the payout of accrued funds for annual and sick leave after the policy changes as of October 1, 2025 -Kaycee Long for \$3647.85 (Christa will waive her funds of \$1505.52).

Vote: 5-0 In Favor

4. (f) Take up, Consider and Take Action to Approve Ogallala Commons Summer Internship.

Action: Motioned by Elizabeth Light and seconded by Craig Cowden to approve the Tier I of the Ogallala Commons Intern Program for 100 hours.

Vote: 5-0 In Favor

(g) Take up, Consider and Take Action to Approve Board Election requirements for early voting

Action: Motioned by Craig Cowden and seconded by Tom Isaacs to approve the \$1500 cost of the poll pad and to hire extra office help to cover the 1.5 days of the Beef Conference.

Vote: 5-0 in Favor

4. (h) Presentation of the approved proposed Desired Future Conditions (DFCs) for the relevant aquifers within GMAI Joint Planning Area and set the date and time for the public hearing to accept public comment on proposed DFCs.

Action: Motioned by Elizabeth Light and seconded by Tom Isaacs to approve the proposed DFCs and consider the public hearing date when setting the next meeting.

Vote: 5-0 in Favor

(5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Following open discussion, the next meeting date is confirmed Tuesday, April 14th at 5:30 that will include the public hearing for DFCs. The next meeting will be Tuesday, May 5th at 5:30 to include the election canvas.

6.) Adjournment

Action: Motioned by Craig Cowden and seconded by Spencer Hanes for the board to adjourn at 7:50 pm.

Vote: 5-0 In Favor

Marty Carr, President

Elizabeth Light, Secretary